

**Pennsylvania Association
of Student
Financial Aid Administrators**

PASFAA

NEWSLETTER

FALL, 1992

VOLUME XXV

**ELECTIONS
CONFERENCE 92
REAUTHORIZATION**

24th Annual
Conference
Sheraton Society
Hill Hotel
Philadelphia

October 18-
October 21
1992



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1991-92 PASFAA EXECUTIVE COUNCIL

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Lewisburg, PA 17837
(717) 524-1331
CG01489

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CG00525

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CG00946

Editor Exerpts

The Newsletter publishes financial aid position openings free-of-charge and accepts signed letters to the editor.

Position changes/personal notes: We will publish position changes and personal notes as space permits in each Newsletter.

PUBLICATION SCHEDULE

Editions of the PASFAA newsletter are scheduled for winter, spring, summer and fall. Articles, editorials, positions available or other contributions must be submitted in the month prior to publication. Please submit materials or questions to:

Joyce M. Frantz
PASFAA Newsletter
Albright College
P.O. Box 15234
Reading, PA 19612-5234
(215) 921-7515

Subscription to the PASFAA Newsletter is included in the Membership fee. Contact Mary Miller, Indiana University of PA, for information on PASFAA Membership.

NEWSLETTER STAFF

Editor Joyce M. Frantz, Albright College
Editorial Board Mary Frances Waite, Ursinus
John McKeown, Kutztown University
Randall Rennel, Juniata
Alisa DeStefano, Indiana Univ. of PA
Linda Brittain, Harrisburg Area Comm. Coll.
Ragan Watson, Clarion University of PA
Georgia Prell, East Stroudsburg University

Membership List Maintenance

Pasfaa Potpourri

MOVING OR CHANGING POSITION?

PASFAA membership belongs to the individual and not your institution. Please be sure to provide PASFAA with change of address or changes in title. Please review your entry in the Membership Directory and submit any necessary changes to Georgia Prell, Financial Aid Office, East Stroudsburg University, East Stroudsburg, PA 18301, where the membership list is maintained.

1991-92 PASFAA COMMITTEES

Committee	Chairperson
Government Relations	Christine A. Zuzack
Membership and Elections	Mary Miller
Professional Standards and Training	Betty L. Davis
Public and Professional Information	Mary Frances Waite
1992 Conference	Bonnie Lee Behm
1992 Hotline	Bonnie Lee Behm

LETTER FROM THE PRESIDENT

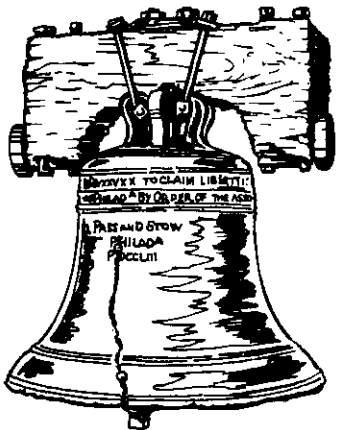
Dear PASFAA Member:

Summer is supposed to be a time to rediscover yourself and your family, an opportunity to travel and relax, a chance to "smell the roses". If some have been fortunate enough to enjoy such a respite, I congratulate and envy you. Revealing my age, I remember such a time for financial aid people. Now, however, we are closing out FY 1992, verifying the Class of 1996, packaging upperclassmen, processing all varieties of student/parent loans, thirsting for clarification about enactment of the new Reauthorization Amendments, answering billing questions, dealing with auditors, and basically working even harder than we did during the regular academic year (if that is possible, or even desirable)! Nonetheless, I hope all of you did take some time out this summer. You deserve it!

Luckily, we have much to look forward to. Bonnie Behm and her committee have been hard at work developing plans for what promises to be an outstanding twenty-fourth annual PASFAA Conference in Philadelphia. As the presidential/senatorial/congressional races heat up, we will have an excellent opportunity to demystify Reauthorization, share ideas, gain insights, and meet new and old friends. Dallas Martin, Bill Moran, and Congressman Robert Andrews are all scheduled to appear. All this and the delights of Philadelphia, too!

Once again, an impressive state of candidates have stepped forward so that you may consider them for PASFAA office. Our association is strengthened by their willingness to serve and your acceptance of the obligation to vote, either at the Conference or by absentee ballot. As with the important national/state/local elections, please remember to vote!

I look forward to seeing all of you in Philadelphia. It is a Conference you cannot afford to miss!



Sincerely,

Ronald Laszewski
President

1992 PASFAA ELECTION

*Submitted by Mary Andrews Miller
Past President*

Nominations have been received for each of the positions to be voted on at the 1992 PASFAA Annual Conference. The positions for this election are President-Elect, Vice President, Secretary, and Treasurer.

In accordance with the PASFAA By-Laws, the two persons receiving the highest number of nominations will have their names placed on the ballot. Each candidate has been contacted to verify their willingness to run for office.

Ballots will be placed in the conference packets of all active members who attend the conference. At the first session of the annual business meeting on Sunday, October 18, the candidates will be introduced to the membership, and nominations will be received from the floor for any of these positions. Balloting will begin on Monday, October 19, and conclude at noon on Tuesday, October 20. Ballots will be counted and verified by the membership and elections committee. The election results will be announced at the second session of the business meeting on Tuesday, October 20.

Absentee balloting will be made available to active members of PASFAA who are unable to attend the conference.

In order to vote by absentee ballot, a person must renew their membership for the next fiscal year and request a ballot in writing. On the 1992 Conference

registration form, there will be a provision for individuals who are unable to attend the conference to renew their membership for 1992-93. Also, on that form will be a place to check to request an absentee ballot. Anyone who cannot attend the conference should use the registration form to renew membership and, if they wish, request an absentee ballot.

Absentee ballots must be requested by October 1, 1992. Ballots will be mailed upon receipt of the request. The voted ballot must be returned to the Chairman of Membership and Elections at least one week prior to the start of the conference, using the double envelope method. The chairman will then bring such ballots to the conference where they will be opened and counted by the committee prior to the counting of ballots cast at the conference. Individuals who cast absentee ballots will not be able to vote for any candidates who may be nominated at the business meeting. Since write-in votes are only acceptable for nominated candidates, absentee ballots cannot contain write-in votes.

It should be emphasized that absentee ballots are available to active members of PASFAA who know in advance that they will be unable to attend the conference. Also, once an absentee ballot is requested, that person cannot receive a ballot at the conference, if they attend. The procedures described above are contained in the By-Laws of the Association. If you have any questions regarding the absentee balloting procedure, please contact Mary Andrews Miller, Chairman of the Membership and Elections Committee.

SLATE OF CANDIDATES

PRESIDENT-ELECT

Ronald Shunk
Gettysburg College

VICE PRESIDENT

Linda Brittain
Harrisburg Area Community College



TREASURER

Madelyn S. Campbell, Dickinson College
Robin Szitas, Allegheny College

SECRETARY

Bonnie L. Behm, Thomas Jefferson University
Ragan Watson, Clarion University of Pennsylvania

PASFAA ELECTION NOMINEES

PRESIDENT ELECT



"To attempt to maintain the high level of leadership that PASFAA has experienced over the past several years. To continue PASFAA's leadership at the regional and national levels. Most importantly to continue to meet the needs of the Pennsylvania membership."

RONALD L. SHUNK

Director of Financial Aid
Gettysburg College
1983 - Present

PREVIOUS EMPLOYMENT

ORGANIZATION: Waynesburg College
POSITION: Director Admissions/FA
EMPLOYMENT DATES: 1983 - 1977

ORGANIZATION: Juniata College
POSITION: Director of Financial Aid
EMPLOYMENT DATES: 1976 - 1970

ORGANIZATION: MacMurray College (Ill.)
POSITION: Director of Financial Aid
EMPLOYMENT DATES: 1969 - 1970

ORGANIZATION: SUNY Fredonia (NY)
POSITION: Assistant Dean of Students
EMPLOYMENT DATES: 1969 - 1967

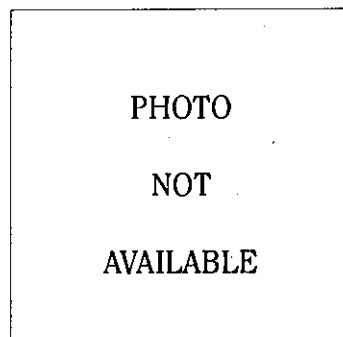
EDUCATION

- M. Ed. Higher Education Administration
Penn State, 1967
- B.A. English (Secondary Education)
Penn State, 1966

PROFESSIONAL ACTIVITIES

- PAATP Intermediate Summer Institute Faculty
Summer 1991
- PAATP Planning Committee Summer Institute
1991- 1992
- PAATP Stafford Workshops
1985 - 1991
- Private Four Year Sector Representative
1990 - 1991

VICE PRESIDENT



LINDA D. BRITTAIN

Director of Financial Aid
Harrisburg Area Community College
1985 - Present

PREVIOUS EMPLOYMENT

ORGANIZATION: HACC
POSITION: Admissions Coordinator
EMPLOYMENT DATES: 1982 - 1985

ORGANIZATION: Altoona Area School District
POSITION: Adult Education Counselor
EMPLOYMENT DATES: 1978 - 1982

ORGANIZATION: University of Maine-Farmington
POSITION: Counselor/Activities Coordinator
EMPLOYMENT DATES: 1974 - 1976

EDUCATION

- Adult Education Doctoral Program (ABD)
Temple University, 1986 - Present
- MEd Counselor Education
Penn State University, 1973-74, 1977
- BS Individual & Family Studies
Penn State University, 1969 - 1973

PROFESSIONAL ACTIVITIES

- PASFAA
- American Counseling Association
- American College Personnel Association
- PA Association for Adult and Continuing Education
- PHEAA ESAR Advisory Board
- PASFAA Newsletter Editorial Board
- PDE Adult Education Task Force
- Presentations - PASFAA, PA Occupational Information
Conference

PASFAA ELECTION NOMINEES

TREASURER



MADELYN S. CAMPBELL
Associate Director of Financial Aid
Dickinson College
1985 to Present

PREVIOUS EMPLOYMENT

ORGANIZATION: Brown University
POSITION: Manager, Computer Center
Operations
EMPLOYMENT DATES: 1982 - 1984

ORGANIZATION: Brown University
POSITION: User Services - Development
EMPLOYMENT DATES: 1979 - 1982

EDUCATION

- Education
BA University of Michigan

PROFESSIONAL ACTIVITIES

- Hotline Volunteer for several years
Harrisburg Site Coordinator, 1990
- Presenter for PASFAA Conference

TREASURER



ROBIN L. SZITAS
Associate Director of Financial Aid
Allegheny College
1987 - Present

PREVIOUS EMPLOYMENT

ORGANIZATION: Allegheny College
POSITION: Assistant Director of Student Aid
EMPLOYMENT DATES: 1984 - 1987

ORGANIZATION: Earlham College
POSITION: Assistant Leader to Foreign
Study Program
EMPLOYMENT DATES: 1983

EDUCATION

- Bachelor of Arts, Psychology
Earlham College, 1983

PROFESSIONAL ACTIVITIES

- Chair, PASFAA Conference Committee, 1991
- Member, PASFAA Conference Committee, 1989, 1990
- Presenter, PASFAA Guidance Counselor Workshop, 1989
- Volunteer, PASFAA Hotline, 1987 - 1990, 1992
- Member, PASFAA, 1984 - Present
- Member, EASFAA, 1984 - Present

PASFAA ELECTION NOMINEES

SECRETARY



RAGAN K. WATSON
Assistant Director of Financial Aid
Clarion University of PA
1990 - Present

PREVIOUS EMPLOYMENT

ORGANIZATION: Clarion University of PA
POSITION: Assistant Director
EMPLOYMENT DATES: 1990 - Present

ORGANIZATION: King's College
POSITION: Freshman Financial Aid Advisor
EMPLOYMENT DATES: August 1989 - August 1990

ORGANIZATION: Indiana University of PA
POSITION: Graduate Intern
EMPLOYMENT DATES: January 1989 - May 1989

EDUCATION

- MA, Student Affairs in Higher Education
Indiana University of Pennsylvania
- BA, magna cum laude, English
Allegheny College

PROFESSIONAL ACTIVITIES

- "Common Students - Common Problems" session
co-presenter PASFAA 1991
- Guidance Counselor Workshop presenter, 1990, 1991
- PASFAA Newsletter committee member, 1991, 1992
- PASFAA Hotline Volunteer, 1991, 1992
- Secretary of Northwest PA Financial Aid
Administrators, 1992
- Project STARTRACK trained volunteer
- Middle States Subcommittee on Student Services of
CUP member, 1992
- President of Clarion Kiwanis Club, 1992

SECRETARY



BONNIE LEE BEHM
Director of Financial Aid
Thomas Jefferson University
College of Allied Health Sciences
1982 - Present

PREVIOUS EMPLOYMENT

ORGANIZATION: Thomas Jefferson University
College of Allied Health Sciences
POSITION: Coordinator of Financial Aid
EMPLOYMENT DATES: 1981 - 1982

ORGANIZATION: Thomas Jefferson University
College of Allied Health Sciences
POSITION: Assistant Director of Admissions
EMPLOYMENT DATES: 1979 - 1981

ORGANIZATION: Thomas Jefferson University
College of Allied Health Sciences
POSITION: Admissions Counselor
EMPLOYMENT DATES: 1978 - 1979

EDUCATION

- Bachelor of Science
Thomas Jefferson University/College of Allied Health Sciences
- Master of Science, St. Joseph's University

PROFESSIONAL ACTIVITIES

- Conference Committee:
Chairman, 1992; Committee Member 1991, 1988, 1986
- Hotline Chairman, 1992
Assistant State Coordinator, 1991
Site Coordinator, 1990
Volunteer, 1986 - Present
- Presenter PAATP Workshop:
Winter, 1992 Nursing and Proprietary Workshop
- PAATP Planning Committee for Summer Institute, 1991
- Presenter - High School Guidance Counselor Workshops

1992 PASFAA

submitted by Bonnie Lee Behm
1992 Conference Chair

Are you struggling with the recent changes to the regulations? Have you forgotten your *significant other's* birthday but remembered the date the new Federal Stafford loan limits take effect? If so, it's time to stop, sit back, and remember only these four dates: October 18, 19, 20, 21, 1992. These are the four days we hope you will join your friends and colleagues for the 24th annual conference in Philadelphia.

To help you with a few of the important details regarding this annual event, here are some facts regarding the conference.

REGISTRATION PACKETS

Conference registration packets were mailed on August 17, 1992. If you did not receive one or need additional packets, please contact Bonnie Lee Behm at (215) 955-6531 or send a PHEAA terminal message to CG00242.

AGENDA

The Conference Agenda has been carefully planned to help balance the needs of beginners and veterans in the financial aid office. Sessions specifically designed for newcomers to aid will be labelled "Basic" on the conference agenda. To help sort out the new regulations, we are fortunate to have the U.S. Department of Education and NASFAA join us for a General Session on Monday. Get those questions ready! Also, PHEAA representatives will be on hand to assist with technical and professional questions regarding grants and loans.

PAATP

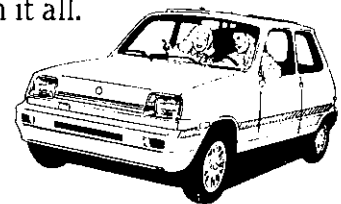
The Pennsylvania Aid Administrators will offer a pre-conference program for new aid administrators with two years or less experience. Fundamentals: Basic Workshop for Financial Aid Administrators will be held October 17 and 18. Information and registration materials were included with the conference registration packets sent in August. If you need additional forms, contact Bonnie Lee Behm. Questions about the training session should be directed to PHEAA/PAATP staff at (717) 257-2550.



HOTEL

The Sheraton Society Hill is an excellent facility located directly in the heart of the historic district of Philadelphia. A restaurant and center courtyard offer two on-site options for meals. If it's a quick cup of coffee you prefer, the hotel provides a coffee maker in each room with complimentary packets of coffee. For the tea drinkers, you can heat up water in each room but you must provide your own tea bags.

An indoor pool and health club are also available to "work out" those stresses of the office. A stroll or jog along the waterfront (one block away) is also a great way to get away from it all.



PARKING

Since the hotel is located in the heart of Center City, parking is expensive. The hotel parking garage is available in the basement of the hotel and the parking fee can be added to your hotel bill if you advise the parking attendant you will be a hotel guest. Commuters can also use the hotel's parking lot and pay on a per-day basis. Local parking garages are also available and some offer early-bird specials at a reduced rate. A list of available parking lots with prices was also included in the registration packet.

(Please note: If you drive to the front door of the hotel and have the doorman take your car (valet service) down into the garage, the daily rate

CONFERENCE

is more expensive. To save yourself a few dollars, drive your car directly into the parking garage yourself, where a parking attendant will then take your keys.)

ROOMMATE SERVICE

If you are interested in sharing a room but do not know who else would be interested, contact Fran McKeown at Bucks County Community College (215) 968-8204 or PHEAA terminal CG00514.

EXTRA MEALS

Guests who are accompanying conference registrants and wish to participate in any or all of the conference meals must purchase tickets in advance. No extra meal tickets for guests will be available for purchase at registration. A special form was included in the registration packet for those wishing to purchase any or all of the extra meal tickets.

CONFERENCE SHIRTS

The ever famous PASFAA shirts will again be on sale. This year we will be offering a long sleeve t-shirt. Don't forget to bring a few extra dollars to purchase one. Shirts will be available on a first come, first serve basis.

FORMS FAIR

Recent conference evaluations have shown that the forms fair is a very well liked part of our annual meeting. In the past, only a small percent of our membership has participated in

the fair. Don't be shy about sharing with your colleagues one or two of your best pieces. No form is too trivial to submit. Since we are all busy creating at least one new form each year, let this be the year you share this form with others. Please send all forms, brochures, worksheets, newsletters, sample award letters, etc. to Fran McKeown at Bucks County Community College by October 1, 1992.

SOCIAL EVENTS

And now for the important stuff. . . After eight hours of brushing up on skills and trying to sort out the facts, we all need that very important time to sit down with our colleagues and laugh about the crazy world we deal with.

On Sunday night you can hop on board the Spirit of Philadelphia for dinner and dancing or just take in the sights of the Philadelphia waterfront. The ship boards at 6:30 p.m. and leaves promptly at 7:00 p.m. Don't miss the boat!!

Monday night will give you a chance to show off your talents at our "Be True to Your School" night. Wear your favorite t-shirt, sweatshirt, golf shirt, or jacket from your school, your alma mater, your favorite school, or just any other school.

For the singers among us, Karaoke is back. Brush up on your favorite tunes now. If you would like to rehearse a song and want to be sure

it is on the DJ's list, give one of the committee members a call and check out if your song is among the ones that will be available. Oh yes, prizes will be awarded for both the most talented and not so talented.

VENDORS AND SPONSORS

An important part of any conference is the support of our vendors and sponsors. The vendors and sponsors will be in the Hamilton Room. Be sure to stop by and chat with each of them. Their support is important, and PASFAA is grateful for their participation in our annual conference.

AND ONE FINAL NOTE

Any project of this type requires the work of a lot of dedicated people. A very big thank you to the conference committee members: Lisa Cooper, Nora McFadden, Fran McKeown, Sheila Nelson, Chuck Olinger, and Clarke Paine. Each of these people have been very busy behind the scenes making sure all the big and little details are covered. Let me also take this opportunity to thank Robin Szitas for all her words of wisdom.

Let's take this opportunity to leave our business suits home (yes, casual dress is appropriate) and join your colleagues for four days of education and relaxation.

Looking forward to seeing you in Philadelphia on the 18th.

COMMUNITY SERVICE LEARNING AT BLOOMSBURG UNIVERSITY

*submitted by Ragan Watson
Clarion University*

A Community Service Learning (CSL) Program is designed to "develop, improve, or expand community services for low-income persons" (The Federal Financial Aid Handbook, page 7-29). It is important to note that as a direct result of their participation in a CSL Program, members of the local community benefit from expanded services while college students gain valuable experience, strengthen their principles of civic responsibility and develop marketable job skills that will help them once they leave the college/university environment. In fact, participation in a CSL Program creates a symbiotic relationship between the targeted local population, the college students, and the school itself. All parties are able to benefit from a CSL Program while the costs of administering such a program are kept to a minimum.

Schools may utilize part of their CWS allocation to employ students in the CSL Program. Financial aid officers are not limited in the dollar amount of their CWS funds that they may allocate to this program. Also, the Federal share of CSLP wages may be as high as 90%. Schools who coordinate a CSL Program are also entitled to an administrative cost allowance equal to ten percent of their expenditures under the CSL Program.

For further information regarding the specific terms and conditions of the CSL Program, please refer to chapter seven of The Federal Financial Aid Handbook.

Each June, the Department of Education issues a Dear FAA letter that contains the necessary information and application for funds for the CWS Community Service Learning Program allocation. The enclosed Campus Based Reallocation Form must be completed and mailed to the Department by mid July.

Many schools will be investigating alternative aid programs in the future. Since one of the provisions of S.1150, the recently approved bill reauthorizing the Higher Education Act, is that in FY-94 "all institutions are required to use at least 5% of their work-study funds for community service work-study programs" (Assessing Reauthorization: The Provisions of the Conference Report on S.1150, page 17), developing a CSL program is an excellent opportunity for FAA's to get a "head start" on meeting this requirement.

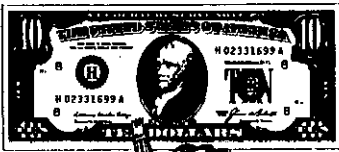
In the following paragraphs, Ms. Barbara Barnes, Coordinator of S.O.L.V.E., Bloomsburg University of PA, discusses some of her experiences with the development and implementation of her school's CSL Program.

Since 1990-91, Bloomsburg University has participated in a student employment program called Community Service Learning (CSL). To apply, the financial aid officer must submit a request annually for reallocated work-study funds. Those funds may be used to initiate, improve, or expand community services for low-income persons while also providing students with work-learning opportunities related to their educational or career goals. The allocation may be used only for administrative expenses related to the development of work-study opportunities for CWS-eligible students in community service-learning activities.

The placement of students in work-study positions under CSL has been implemented at Bloomsburg through the PHEAA Off-Campus Work-Study Program. In January, 1992, we opened an office in downtown Bloomsburg, an ideal location at a major intersection, and literally, a "window" to the town with great visibility and accessibility. Early in the development of our program, we collaborated with the advisor to a student volunteer organization, Volunteer Services, and from that point the program has evolved to incorporate both the work-study and the volunteer aspects of community service. The student organization is housed in our office, and we work cooperatively to accomplish the common goal of involving students in service opportunities. We have also formed an advisory board composed of students, faculty, administrators, and community representatives.

Recently we conducted a contest among students, asking for ideas for a new name - Community Service Learning/Volunteer Services was becoming a real mouthful! We invited representatives from area non-profit agencies and organizations to come for a morning seminar to introduce our program, and we asked them to vote for their favorite name after our presentations. The result was S.O.L.V.E. - Students Organized to Learn through Volunteerism and Employment!

One facet of our program, the partnership of employment and volunteerism at a particular work site, is unique. We are developing our design of placing students in work-study positions in the community so that they can facilitate the effective use of student volunteers. A successful placement should provide assistance to the employer as well as the student volunteers and enhance the quality of service for everyone involved. The unique aspect of S.O.L.V.E. is illustrated by our pilot project this summer with a school district. Our work-study student recruited volunteers and planned activities for school-age children residing in a low-income housing project. The tutoring/mentoring program conducted during the school year by BU student volunteers was kept alive over the summer through the energy and enthusiasm of this work-study student. And we hope this is just the beginning!



MOBSTERS IN OUR MIDST

*Submitted by Gordon McK. Bateman, Director of Financial Aid
Elizabethtown College*

*Maria Horner, Student Accounts Manager
Elizabethtown College*

On December 6, 1991, the first organizational meeting of south-central Pennsylvania Business Office Personnel met at Elizabethtown College in conjunction with a regularly scheduled R.A.I.D. meeting. (Central Pennsylvania Financial Aid Officers Regional Group)

Schools in attendance included Messiah, Juniata, Lycoming, Millersville, University Center at Harrisburg, Susquehanna, York, Dickinson, Bucknell, Lebanon Valley, Consolidated School of Business, Pennsylvania School of Art and Design, Wilson, and Central Penn Business School.

The major focus of discussion centered around student accounts receivables, specifically dealing with Stafford Loans.

The purpose of the formation of MOBSTERS (Managers of Business Strategies and Techniques) was to encourage communications between financial aid and business office personnel. The idea grew out of discussions between Mr. Gordon McK. Bateman, and Mr. Edwin L. Cable, Director of Financial Aid and Controller/Business Manager at Elizabethtown College, respectively.

Participants were enthusiastic about the idea of meeting on a regular basis (probably quarterly) to discuss student accounts receivables (collections, loan processes, new financial aid regulations, billing procedures, etc.) as well as other business office functions such as depreciation and payroll.

On February 14, 1992, the MOBSTERS met for their second time at Messiah College hosted by Dr. Glen Raser, Controller. New attendees included Lancaster Theological Seminary and Gettysburg College.

Bruce Diefenderfer, Regional Representative from PHEAA was present to help answer questions pertaining to loan regulations and refund procedures. Discussions also continued regarding accounts receivables specifically related to Stafford Loan monies and the time frame for required return or refund of funds. Also, discussed were problems with late fees, breakage charges, public relations image of a "kinder, gentler, Business Office" while still collecting receivables on a timely basis in today's depressed economy. College sponsored deferred tuition payment plans and debit cards were also discussed.

It was decided also at this meeting to try to coordinate meetings with R.A.I.D. meetings so that financial aid and business office personnel could travel together to meetings as much as possible.

On April 16, 1992, the MOBSTERS met for their third meeting at Juniata College hosted by Mr. Philip G. Thompson, controller. A consultant from BGS&G companies, John S. Ketzner, spoke regarding reporting of post-retirement benefits. Other items of discussion centered around I-9 and 1099 reporting, fixed assets, and depreciation.

The next meeting of MOBSTERS is scheduled for September 18th, 1992 at Lebanon Valley College hosted by Mr. Michael J. Gallagher, Assistant Controller. Topics of discussion planned are Blue Book Department of Education Account Policies, exchange program fee structuring, and study abroad programs.

If there are other schools in central Pennsylvania who feel that their Business Office personnel would benefit from these on-going informal nuts-and-bolts business office discussions, please contact Mr. Edwin Cable, Controller/Business Manager at Elizabethtown College at (717) 367-1151, extension 184. He will be happy to include your representative in future mailings about upcoming meetings.

PASFAA POSITION STATEMENT: PUBLIC STATEMENTS

"At the June Meeting of the PASFAA Executive Council, PASFAA approved the following position statement on use of PASFAA's name or affiliation."

Public announcements and advertising of for-profit services by PASFAA members may serve the public in making informed choices and judgements about such services. All representations must be accurate and objective, fully describing the recognized limits of services, publications, and/or products provided.

PASFAA members may not present their affiliation with PASFAA in a manner which falsely implies sponsorship or endorsement by PASFAA when advertising the availability of for-profit services, products, or publications. In particular, PASFAA members may not use their PASFAA memberships in a way to suggest that such status implies specialized professional qualifications or endorsement.

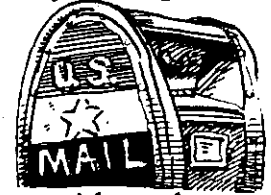
PARTICIPATE IN THE FORMS FAIR

*Submitted by Fran McKeown
Bucks County Community College*

The 1992 PASFAA Conference Committee is, once again, inviting you to participate in the Forms Fair at the 24th annual PASFAA Conference in Philadelphia from October 18 to October 21, 1992.

We are encouraging schools to submit anything from forms and brochures to newsletters and videos. If you would like to display information at the forms fair, please mail it to Fran McKeown at the following address by October 2, 1992.

Bucks County Community College
Financial Aid Office
Swamp Road
Newtown, PA 18940



If you would like to share a video, please call Fran at (215) 968-8204 so that she can make arrangements for a VCR. Please do not hesitate to submit a form because you feel that it's not good enough! Many PASFAA members have benefited from prior submissions.

I'd like to thank you in advance for participating in the Forms Fair.

NURSING SECTOR

*Submitted by Joanne J. Parke-Davison
Sector Representative*

Plans are underway for the Annual Conference in October! We will have a Nursing Sector meeting at the conference, and I need help planning an agenda. Please let me know by October 1, 1992 if there are specific issues which would be helpful to address. Thanks for your cooperation.

RECRUITMENT & RETENTION SEMINAR SCHEDULED

The Pennsylvania Aid Administrator Training Program (PAATP) is pleased to announce the sponsorship of two one-day professional development seminars on "Recruitment and Retention". Two nationally recognized speakers, Dr. Lee Noel and Dr. Randi Levitz, will be presenting the seminars planned for November 18 at the Palace Inn in Monroeville, PA, and on November 19 at the Valley Forge Hilton, King of Prussia, PA. Watch for more information on these seminars. For additional information on these seminars, please call PAATP staff at (717) 257-2550.

MEMBERSHIP AND ELECTIONS REPORT

Submitted by Mary Andrews Miller
Past President

August 1, 1992

MEMBERSHIP COUNT:

	1990-91	1991-92
Active Members:	429	380
Associate Members:	151	158
Life Member:	1	1
Student:	1	0
Total Membership:	582	539

MEMBERSHIP BY SECTOR

	1990-91 End of Year	1991-92 As of 8/92
Two Year Public	31	31
Two Year Private	18	14
SSHE	38	36
Four Year Private	169	163
Proprietary	95	71
State Related	46	42
Nursing	48	38
Government Agency	28	38
Private/Social Agency	0	19
Lending Institutions	67	54
Other	32	16
Vendor/Sponsor	10	17
Total	582	539

PASFAA MEMBERSHIP CONTINUES TO GROW

Additional Members for 1991-92:

Berry, Kriss
Student Loan Officer
Swineford National Bank
P.O. Box 241
Hummels Wharf, PA 17831
717-743-1361
Fax: 717-743-7796

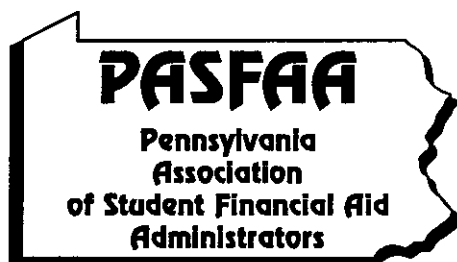
Dunkle, Jill
Student Loan Clerk
West Milton State Bank
P.O. Box 69
West Milton, PA 17886
717-568-6851
Fax: 717-568-6501

Wilson, Joyce
Loan Department Supervisor
West Milton State Bank
P.O. Box 69
West Milton, PA 17886
717-568-6851
Fax: 717-568-6501

Correction: Nancy Decker is the Financial Aid Officer at the Laurel Business Institute



October 18-21	PASFAA Conference, Philadelphia, PA
November 18	PHEAA Recruitment and Retention, Monroeville, PA
November 19	PHEAA Recruitment and Retention, King of Prussia, PA
December, 1992	Guidance Counselor Workshops, State-wide
February, 1993	Reauthorization Workshops, State-wide



Albright College

Financial Aid Office
Reading, PA 19612