

PHEAATRAINING

PASFAA – Fall 2013 **Partner Interface - Updates**

Pennsylvania State Grant Program

Today's Session

Update for Current Users

- Highlight new features
- Review upgrades
- Planned resources updates
 - ★ New and revised tutorials
 - ★ Revised User Guide
 - ★ Revised Q&A

Sign In and Search

Partner Interface Training - PHEAA - Windows Internet Explorer

Sign In and Search Partner Interface Training

No Audio Available

Student

Alec
THE FINANCIAL AID KNOW-IT-ALL

Home | Financial Aid Services | File Transfer | State Grants & Special Programs ▼ | Loan Processing

Search Results for: Student

All Periods ☐ Dis

All Periods

- 2013 Summer
- 2012-2013 Academic
- 2012 Summer
- 2011-2012 Academic
- 2011 Summer
- 2010-2011 Academic
- 2010 Summer
- 2009-2010 Academic
- 2009 Summer

Narrow down results by academic year or period

| Student Name | D/O/B | Address |
|------------------|-----------|-------------------------------|
| STUDENT, JACOB C | 001010015 | 7456424149 1200 N STREE |
| STUDENT, JACOB W | 001010011 | 7180833729 1200 N STREE |

02:00

- Delivers to year/period selected

Dashboard and Student Listings

| Record Status | Total Records | Updates By | 9/10 - 9/16 | 9/17 - 9/23 | 9/24 | 9/25 | 9/26 | 9/27 | 9/28 | 9/29 | TODAY 9/30 |
|--|---------------|----------------|-------------|-------------|------|------|------|------|------|------|---------------|
| COMPLETE - ACTIVE Eligibility has been determined for these records. Some of the terms may include need based rejects. | 30 | School | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | PHEAA/Students | 1 | 26 | 1 | 1 | 1 | 0 | 0 | 0 | 0 |
| | | Total | 1 | 26 | 1 | 1 | 1 | 0 | 0 | 0 | 0 |
| INCOMPLETE - ACTIVE These records are missing information or are under review. Some of the terms may include rejects for 'High EFC'. | 297 | School | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | PHEAA/Students | 0 | 296 | 0 | 0 | 1 | 0 | 0 | 0 | 0 |
| | | Total | 0 | 296 | 0 | 0 | 1 | 0 | 0 | 0 | 0 |
| COMPLETE - REJECT These records include non-need rejects for some of the terms. | 3 | School | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | PHEAA/Students | 0 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Total | 0 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

- Access to ALL RECORDS
(not just recent updates)
- Instant Refresh

INCOMPLETE - REJECT

These records include non-need rejects for some of the terms and are missing information or under review.

COMPLETE - INACTIVE

These records have been declared inactive by PHEAA.

INCOMPLETE - INACTIVE

These records have been declared inactive by PHEAA and the information is incomplete.

ALL RECORDS

Includes complete and incomplete records for Active, Reject and Inactive statuses

351

| | | | | | | | | | |
|----------------|---|-----|---|---|---|---|---|---|---|
| School | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| PHEAA/Students | 1 | 346 | 1 | 1 | 2 | 0 | 0 | 0 | 0 |
| Total | 1 | 346 | 1 | 1 | 2 | 0 | 0 | 0 | 0 |

▲ HIDE OTHER STATUSES

| | | | | | | | | | | | |
|--|--|-----------------------|---|-----|---|---|---|---|---|---|---|
| INCOMPLETE - INACTIVE | | | | | | | | | | | |
| ALL RECORDS Includes complete and incomplete records for Active, Reject and Inactive statuses 351 | | School | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | PHEAA/Students | 1 | 346 | 1 | 1 | 2 | 0 | 0 | 0 | 0 |
| | | Total | 1 | 346 | 1 | 1 | 2 | 0 | 0 | 0 | 0 |
| | | ▲ HIDE OTHER STATUSES | | | | | | | | | |



Dashboard and Student Listings

TOTAL RECORDS IN EACH STATUS OPTIONS:

| Record Status | Total Records | Updates By | 9 |
|--|---------------|--|---|
| COMPLETE - ACTIVE Eligibility has been determined for these records. Some of the terms may include need based rejects. | 30 | School PHEAA/Students | |
| INCOMPLETE - ACTIVE These records are missing information or are under review. Some of the terms | | View Records List Process Records Individually Export Records List | |

Dashboard and Student Listings

'ALL RECORDS' - 2 OPTIONS

| | | | |
|---|---------------------|----------------|--|
| ALL RECORDS Includes complete and incomplete records for Active, Reject and Inactive statuses | | School | |
| | 351 | PHEAA/Students | |
| | View Records List | | |
| | Export Records List | | |
| ▲ HIDE OTHER STATUSES | | | |

- Size Limitations
 - ★ Cannot Process Records Individually in 'All'
 - ★ May be forced to Filter Lists

View Records List

Filter

TOTAL RECORDS ▾

COMPLETE - ACTIVE 30

INCOMPLETE - ACTIVE 297

COMPLETE - REJECT 3

INCOMPLETE - REJECT 21

COMPLETE - INACTIVE 0

INCOMPLETE - INACTIVE 0

ALL RECORDS 351

Filter Records Hide Filters

Record Level Filters

Special Conditions: - Select - ▾

Term Level Filters ☐ Fall ☐ Winter ☐ Spring ☒ Any

? Eligibility Date: From: To:

Eligibility Status: - Select - ▾ Credit Info: - Select - ▾ Housing Status: - Select - ▾

Enrollment Status:
Full Time Student
Full Time-Evening
Half-time Student
Attending less Than Half-Time

Cancellation Reasons:
Graduated from a Bachelor's Deg
Not a High School Graduate
Death of Student
Cancelled due to Agency Error

Program of Study:
5 Year Co-op Work-Study (All Ma
Bachelor's Degree (Religion Majc
Bachelor's Degree (All Other Maj
2 Year Terminal Prog in a 4 Year

Results: 30 Records

Reset Filters Apply Filters

Displaying 1 - 20 out of 30 Student Records

Export to Excel/CSV Go to First Record >

- Reasons to filter:
 - ★ Required to filter (size limit/threshold)
 - ★ Narrow down list for specific criteria

PHeaa
Pennsylvania Higher Education Assistance Agency

View Records List Filter

RECORD STATUS

| Record Status | Total Records |
|--|---------------|
| Complete - Active Eligibility has been determined for these records. Some of the terms may include need based rejects. | 19 |
| Incomplete - Active These records are missing information or are under review. Some of the terms may include rejects for 'High EFC'. | 1 |
| Complete - Reject These records include non-need rejects for some of the terms. | 2 |
| Incomplete - Reject These records include non-need rejects for some of the terms and are missing information or under review. | 1 |

Explanations

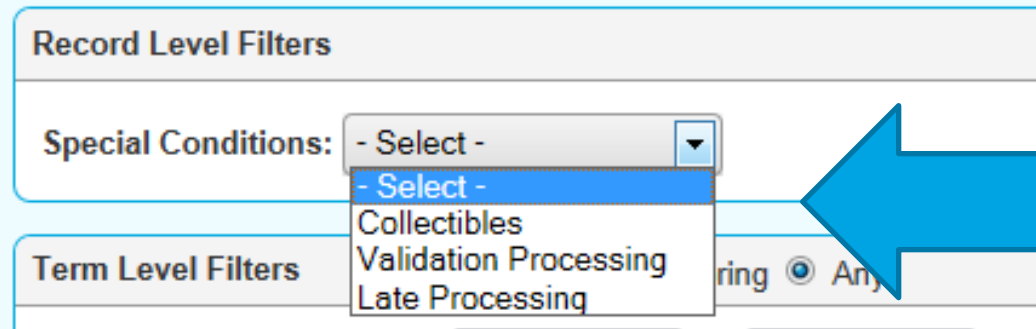
- Be aware of what can be included in each status

- Status is Record (not term) Level - *Examples*

- ★ **Complete-Active** – Records include those that have been awarded, rejected for a 'Need' reason (E, M, or Y), cancelled, or adjusted to zero (which results in Reject M).
- ★ **Complete-Reject** – Records may be non-need reject for one term/awarded for another

View Records List Filter

Filter Records



The screenshot shows a web interface for filtering records. It has two main sections: 'Record Level Filters' and 'Term Level Filters'. Under 'Record Level Filters', there is a 'Special Conditions' dropdown menu. The dropdown is open, showing options: '- Select -', 'Collectibles', 'Validation Processing', and 'Late Processing'. A large blue arrow points to the dropdown menu. Below the dropdown, there is a radio button labeled 'Any'.

- Record Level - Complete and 'All' Categories ONLY
- Special Conditions
 - ★ PHEAA Collectables
 - ★ Validation
 - ★ Late Processing – PHEAA special deadline extensions (NOT Reject L's)

View Records List

Filter

RECORD LEVEL – ALL RECORDS

State Grant Records

2013-2014 ACADEMIC period for: 99999997 PHEAA QUARTER UNIVERSITY

TOTAL RECORDS

Complete - Active 19

Incomplete - Active 1

Complete - Reject 2

Incomplete - Reject 1

Complete - Inactive 0

Incomplete - Inactive 0

All Records 23

Filter Records

[Hide Filters](#)

Record Level Filters

Record Status:

☐ Complete - Active

☐ Incomplete - Active

☐ Incomplete - Reject

☐ Complete - Reject

☐ Complete - Inactive

☐ Incomplete - Inactive

Special Conditions:

Term Level Filters

☐ Fall ☐ Winter ☐ Spring ☒ Any

[?](#) Eligibility Date: From: To:

Distance Education Program: ☐

Eligibility Status:

Credit Info:

Housing Status:

Enrollment Status:

Full Time Student

Full Time-Evening

Half-time Student

Attending less Than Half-Time

Cancellation Reasons:

Graduated from a Bachelor's Deg

Not a High School Graduate

Death of Student

Cancelled due to Agency Error

Program of Study:

5 Year Co-op Work-Study (All Ma

Bachelor's Degree (Religion Majc

Bachelor's Degree (All Other Maj

2 Year Terminal Prog in a 4 Year

Results: 23 Records

[Reset Filters](#)

[Apply Filters](#)

View Records List

Filter

Student Information

Address: 1200 North 7th Street Harrisburg, PA 17102 Phone: (717) 555-1212 Email: student@pheaa.org H.S. Graduation: 20

Grant Information

| | Fall | Winter | Spring | Academic Year Total |
|---------------------------|---|---|---|---------------------|
| School Name (OE Code): | 99999997-01 Pheaa Quarter University | 99999997-01 Pheaa Quarter University | 99999997-01 Pheaa Quarter University | |
| Program of Study: | Bachelor's Degree (All Other Majors) | Bachelor's Degree (All Other Majors) | Bachelor's Degree (All Other Majors) | |
| Award Date: | 09/09/2013 | 09/09/2013 | 09/09/2013 | |
| Housing Status: | Commuter | Commuter | Commuter | |
| Enrollment Status: | Full Time Student | Full Time Student | Full Time Student | |
| Award/Reject: | Pending | Pending | Pending | |
| Alternate Award (AA) | Pending | Pending | Pending | |
| Enrollment Status for AA: | Part-Time | Part-Time | Part-Time | |
| Remedial Exception: | | | | 0.0 |
| Award Counters: | 0 | 0 | 0 | 0 |

 Pending

- ★ Can appear in any Record Status upon Filter
- ★ Record may not appear when drilling down with term level filters

Filter

STEP 1: ADD FILTERS

Filter Records

No filters have been applied. [Add Filters.](#)

Displaying 1 - 20 out of 281 Student Records

[Export to Excel/CSV](#)

[Go to First Record >](#)



Records Selected (0)

[Add to New Mass Update](#)

Filter

STEP 2: SELECT CRITERIA

Term Level

Filter Records [Hide Filters](#)

Term Level Filters ☐ Fall ☐ Winter ☐ Spring ☐ Any

Eligibility Date: From: To: **Distance Education Program:** ☐

Eligibility Status: **Credit Info:** **Housing Status:**

Enrollment Status:
Full Time Student
Full Time-Evening
Half-time Student
Attending less Than Half-Time

Cancellation Reasons:
Cancelled due to Agency Error
Student Not Enrolled
Income or Asset Review
Less than 50% Classroom Attend

Program of Study:
5 Year Co-op Work-Study (All Ma
Bachelor's Degree (Religion Maj
Bachelor's Degree (All Other Maj
2 Year Terminal Prog in a 4 Year

Results: 19 Records

[Reset Filters](#) [Apply Filters](#)

Displaying 1 - 19 out of 19 Student Records [Export to Excel/CSV](#) [Go to First Record >](#)

- ★ Eligibility Date
- ★ Eligibility Status
- ★ Credit Info
- ★ Housing
- ★ Enrollment
- ★ Cancellation
- ★ Program of Study
- ★ SGDEPP

Filter

The screenshot shows a web interface with a blue header. A white tooltip box with a blue border is open, displaying the title 'Eligibility Date' in orange and a description: 'The date when eligibility (award or reject) was determined or the date an award was cancelled or adjusted.' The tooltip has a 'Close' button with an 'x' icon. In the background, a form is visible with a 'Winter' radio button selected, and 'Spring' and 'Any' options. Below the tooltip, a search bar contains the text '? Eligibility Date: From: mm/dd/yyyy To: mm/dd/yyyy'. The 'Eligibility Date' text is underlined and highlighted by a dotted box.

Eligibility Date Range

- Date Eligibility Determined (Award or Reject); or
- Date Award Cancelled; or
- Date Award Adjusted

Filter

STEP 3: APPLY OR RESET FILTERS

Filter Records

Hide Filters

Term Level Filters

☒ Fall ☐ Winter ☐ Spring ☐ Any

Eligibility Date: From: mm/dd/yyyy To: mm/dd/yyyy

Distance Education Program: ☐

Eligibility Status:

Awarded

Credit Info:

- Select -

Housing Status:

- Select -

Enrollment Status:

Full Time Student

Full Time-Evening

Half-time Student

Attending less Than Half-Time

Cancellation Reasons:

Cancelled due to Agency Error

Student Not Enrolled

Income or Asset Review

Less than 50% Classroom Attend

Program of Study:

5 Year Co-op Work-Study (All Ma

Bachelor's Degree (Religion Majc


Bachelor's Degree (All Other Maji

2 Year Terminal Prog in a 4 Year

Results: 19 Records

Reset Filters

Apply Filters


Pennsylvania Higher Education Assistance Agency

STEP 4: USE YOUR RESULTS

Options after you filter...

- Export to Excel/CSV
- Cycle Through Records
- Select Records and Create Mass Update Queue

After Filter – Option 1

Export to Excel or CSV file

STEP 1: SELECT EXPORT

- Greater Detail in Exported Information

2 - Full Time-Evening
3 - Half-time Student
4 - Less Than Half-Time

D - Not a High School Graduate
D - Death of Student
E - Cancelled due to Agency Error

D - Bachelor's Degree (Religion)
C - Bachelor's Degree (All Other)
F - 5 Yr Bona Fide Program

Reset Filters Apply Filters

Displaying 1 - 20 out of 258 Student Records

Export to Excel/CSV Go to First Record >

☐ Records Selected (0) Add to New Mass Update

| Name/Address | SSN | Award Counter | Fall | Winter | Spring | Academic Year Total |
|--|-----------|---------------|--|--------|--|---------------------|
| <input type="checkbox"/> JILCOX, LINDA R 119 BUMBLE BEE DR MECHANICSBURG, PA 17055 | 555030145 | 1 | \$1,970 Full Time Student Dormitory | | \$1,970 Full Time Student Dormitory | \$3,940 |

After Filter - Option 1

Export to Excel or CSV file

IMPORTANT!

- Exports ALL on list displayed
 - ★ Filter if you want to narrow list
- Selection boxes are for Mass Update only

| | Name/Address | SSN | Award Counter | Fall | Winter | Spring | Academic Year Total |
|--------------------------|--|-----------|---------------|--|--|--|---------------------|
| <input type="checkbox"/> | STUDENT, ABABUO C 1200 NORTH 7TH STREET HARRISBURG, PA 17102 | | | | | | |
| <input type="checkbox"/> | STUDENT, JAMES I 1200 NORTH 7TH STREET HARRISBURG, PA 17102 | 0010019 | 0 | Pending Full Time Student Commuter | Pending Full Time Student Commuter | Pending Full Time Student Commuter | |
| <input type="checkbox"/> | STUDENT, LABAN X 1200 NORTH 7TH STREET HARRISBURG, PA 17102 | 001010253 | 0 | Rejected-P Full Time Student Dormitory | Rejected-P Full Time Student Dormitory | Rejected-P Full Time Student Dormitory | |

Check Boxes for Mass Update ONLY!

After Filter - Option 1

Export to Excel or CSV file

STEP 2: NAME AND CHOOSE FORMAT

Choose:

- ★ Excel for full descriptions; not using for automated processing
- ★ CSV for automated processing

The screenshot shows a web application interface with a modal dialog box titled "Export Student Records". The dialog has a "Close" button in the top right corner. Inside the dialog, there are three input fields: "Name:", "Description:", and "Format:". The "Name:" field has a text input box and a note below it: "Name cannot exceed 30 characters (including spaces). Special characters and numbers are allowed except first position." The "Description:" field has a text input box and a note below it: "Maximum of 255 characters (including spaces)." The "Format:" field has a dropdown menu with "Excel" selected. Below the dropdown, there are two lines of text: "Excel - List will be exported with descriptions instead of codes. This will be similar to the Student Records List." and "CSV - List will be exported with codes in the Grant Applicant Status Transmission format. This file can be imported into your FAMS system." At the bottom of the dialog are "Cancel" and "Submit" buttons. The background of the web application shows a table of student records with columns like "Status", "Program", "Major", and "Year". At the bottom of the page, there is a status bar that says "Displaying 1 - 19 out of 19 Student Records" and buttons for "Export to Excel/CSV" and "Go to First Record >".

After Filter - Option 1

Export to Excel or CSV file

EXAMPLES

Excel– Settings tab; Tab with Data in English

School Code

SSN

Name

Address

Award Counter (Total)

(Fall) Award/Reject

(Fall) Enrollment Status

(Fall) Housing Status

(Fall) DE Nomination Indicator

TOTAL

CSV file – 1 row with following columns (with codes)

SSN

Last Name

First Name

Middle Initial

Street Address

City

State

Zip Code

Academic Year Award Counter

Academic Year Total

(Fall) College Code

(Fall) Award Amount

(Fall) Reject Code

(Fall) Award/Reject Date

(Fall) Cancellation Code

(Fall) Enrollment Status

(Fall) Housing Status

(Fall) DE Nomination Indicator

After Filter - Option 1

Export to Excel or CSV file

STEP 3: SUBMIT

Home | State Grants ▼ | Loan Processing ▼ | Reports & Files ▼

State Grant Records 2013-2014 ACADEMIC ▼ period for: 9 PHEAA UNIVERSITY OF HARRISBURG ▼

TOTAL RECORDS ▼


COMPLETE - ACTIVE 228

INCOMPLETE - ACTIVE 19

✓ Congratulations!

You have successfully submitted your request to export the list. Click [here](#) to go to 'My Exports' to download the file.

Filter Records Hide Filters

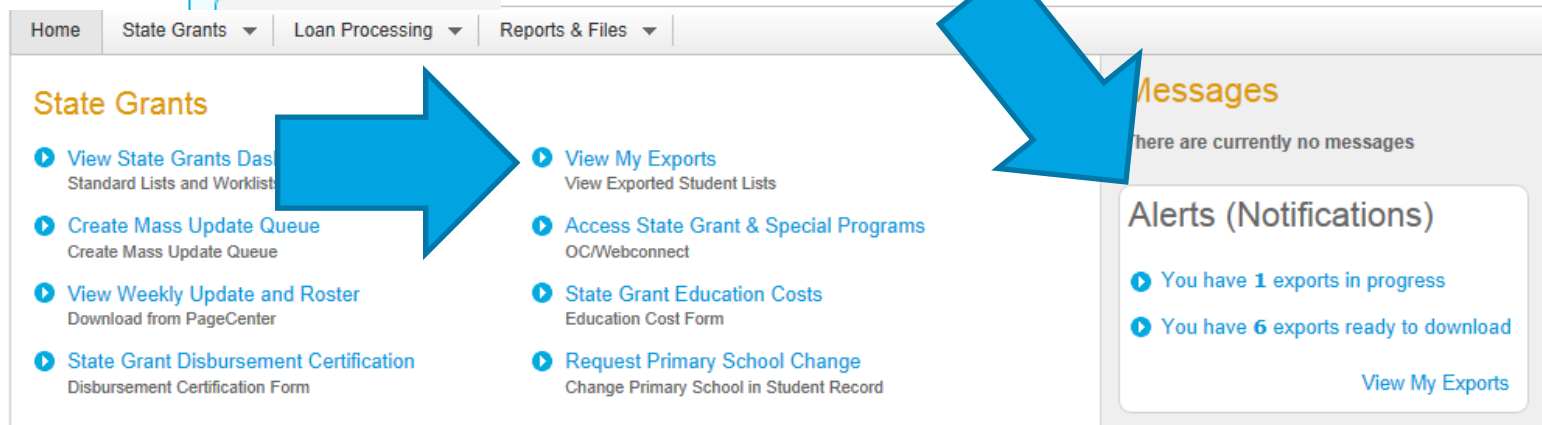
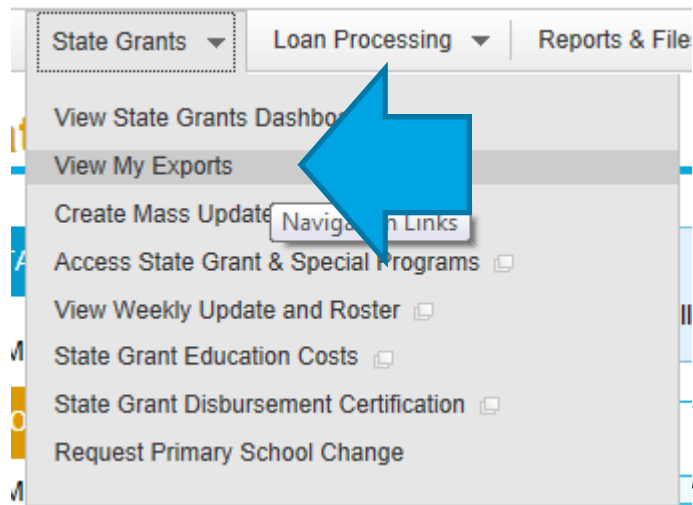


- Results – ‘My Exports’
 - ★ Click [here](#); or
 - ★ Access via Home page

After Filter - Option 1

Export to Excel or CSV file

- Drop Down; or
- State Grant Links; or
- Alerts



After Filter - Option 1

Export to Excel or CSV file

My Exports

Requests In Progress

| Export Name | | Date Requested | Action |
|-------------|------------------------------|------------------------|-------------------------|
| twenty | View Details | 09/26/2013 12:50:00 PM | <button>Cancel</button> |


Requests Ready To Download

| Export Name | | Date Completed | Action |
|-------------|------------------------------|------------------------|---|
| PA Health | View Details | 09/27/2013 03:02:55 PM | <button>Download</button> <button>Delete</button> |
| PASFAA | View Details | 09/30/2013 09:55:24 AM | <button>Download</button> <button>Delete</button> |

Requests That Have Been Downloaded

| Export Name | | Date Last Downloaded | Action |
|-------------|------------------------------|------------------------|---|
| AB-F-DORM | View Details | 09/24/2013 12:41:06 PM | <button>Download</button> <button>Delete</button> |
| All Bloom | View Details | 09/23/2013 04:48:40 PM | <button>Download</button> <button>Delete</button> |

 In Progress

 Come back later

 Ready

 Previously Downloaded

After Filter - Option 2

Cycle Through Records

2 - Full Time-Evening
3 - Half-time Student
4 - Less Than Half-Time

D - Not a High School Graduate
D - Death of Student
E - Cancelled due to Agency Error

D - Bachelor's Degree (Religion)
C - Bachelor's Degree (All Other)
F - 5 Yr Bona Fide Program

Reset Filters Apply Filters

Displaying 1 - 20 out of 258 Student Records

Go to First Record >

☐ Records Selected (0) Add to New Mass Update

| Name/Address | SSN | Award Counter | Fall | Winter | Spring | Academic Year Total |
|--|-----------|---------------|--|--------|--|---------------------|
| <input type="checkbox"/> JILCOX, LINDA R 119 BUMBLE BEE DR MECHANICSBURG, PA 17055 | 555030145 | 1 | \$1,970 Full Time Student Dormitory | | \$1,970 Full Time Student Dormitory | \$3,940 |

- Individual Records
- Year selected
- 'One at a time':
 - ★ View
 - ★ Update

After Filter - Option 2

Cycle Through Records

The screenshot shows the Alec Financial Aid system interface. The header includes the Alec logo and the text "THE FINANCIAL AID KNOWLEDGE". The user is logged in as CAROL GIL on Tuesday, October 1, 2013. The navigation menu includes Home, State Grants, Loan Processing, and Reports. The main content area displays "Record 16 of 18 Student Records" and "State Grant Information for: 99999997-01 Pheaa Quality". The student's name is "Eleine J Student". The "Prior Name(s)" field is empty. The SSN is "001-01-0267" and the ACCT# is "75". The Award Counter (Grand Total) is "0.67". The "Record Status" is "Complete", "Last Update" is "09/30/2013", "School Status" is "Primary", "Agency Status" is "Financially Independent", "Last User" is "PH11874", and "Received Date" is "01/01/2013". The "2013-2014 ACADEMIC" dropdown menu is highlighted. The "Back to Student Listing" link is also highlighted. The "Next Record" button is highlighted. The "Update Record" and "Special Request" buttons are visible. The "Award Information", "Activity Log", and "Application Info" tabs are at the bottom.

Total Records

Record 16 of 18 Student Records

Next Record >

< Back to Student Listing

Back to List

State Grant Information for: 99999997-01 Pheaa Quality

Eleine J Student

Prior Name(s):

SSN: 001-01-0267 ACCT#: 75 Award Counter (Grand Total): 0.67

Update Record Special Request

2013-2014 ACADEMIC

Record Status: Complete Last Update: 09/30/2013 School Status: Primary ?

Agency Status: Financially Independent Last User: PH11874 Received Date: 01/01/2013

Award Information Activity Log Application Info

Next

For Year Selected

After Filter - Option 2

Cycle Through Records

Alec THE FINANCIAL AID KNOW-IT-ALL

Welcome, CAROL GIL - Tuesday, October 1, 2013

Home | State Grants | Loan Processing | Reports & Files

«Previous Record | Record 16 of 18 Student Records | Next Record »

« Back to Student Listing

State Grant Information for: 99999997-01 Pheaa Quarter University

Update Record: Madeleine J Student

Prior Name(s):

SSN: 001-01-0267 ACCT#: 75-3486-7995 Award Counter (Grand Total): 0.67 [View Record](#) [Special Request](#)

2013-2014 ACADEMIC

| | | | | | |
|--------------------|-------------------------|--------------|------------|----------------|------------|
| Record Status: | Complete | Last Update: | 09/30/2013 | School Status: | Primary ? |
| Dependency Status: | Financially Independent | Last User: | PH11874 | Received Date: | 01/01/2013 |

| | | | | | |
|--------------------|-----------------|---------|---------|---------|---------|
| Award/Reject Fall: | Grant Cancelled | Winter: | \$1,313 | Spring: | \$1,313 |
|--------------------|-----------------|---------|---------|---------|---------|

[Cancel/Reject](#) [Cost Override](#) [Award Adjustment](#) [Distance Education Program](#)

Student Record

[Update Record](#)

Demographic Information


Address: 1200 North 7th Street
Harrisburg, PA, 17102 Phone: (717) 555-1212 Email: student@pheaa.org

School Information

- Can choose to Update and Cycle in 'Update' mode and submit necessary corrections

After Filter - Option 2

Cycle Through Records

 **THE FINANCIAL AID KNOW-IT-ALL**

Welcome, CAROL GIL - Tuesday, October 1, 2013



Home | State Grants | Loan Processing | Reports & Files

«Previous Record | Record 16 of 18 Student Records | Next Record »

[« Back to Student Listing](#)
Eligibility Record: Madeleine J Student

SSN: 001-01-0267 ACCT#: 75-3486-7995 Award Counter (Grand Total): 0 [View Student Record](#)

Last Update: 09/30/2013 Last User: PH11874

| Term Records | 2013 - 2014 Fall | 2013 - 2014 Winter | 2013 - 2014 Spring | 2013 - 2014 Academic Total |
|------------------------|--|--|--|----------------------------|
| Halftime: | No | No | No | |
| School Name (OE Code): | 99999997 -01 Pheaa Quarter University | 99999997 -01 Pheaa Quarter University | 99999997 -01 Pheaa Quarter University | |
| Program of Study: | 2 Year Terminal Prog in a 4 Year University | 2 Year Terminal Prog in a 4 Year University | 2 Year Terminal Prog in a 4 Year University | |

- Can choose to Eligibility and Cycle through Eligibility Records

After Filter - Option 3

Create Mass Update Queue

2 - Full Time-Evening
3 - Half-time Student
4 - Less Than Half-Time

D - Not a High School Graduate
D - Death of Student
E - Cancelled due to Agency Error

D - Bachelor's Degree (Religion)
C - Bachelor's Degree (All Other)
F - 5 Yr Bona Fide Program

Reset Filters Apply Filters

Displaying 1 - 20 out of 258 Student Records

Export to Excel/CSV Go to First Record >

☐ Records Selected (0) Add to New Mass Update

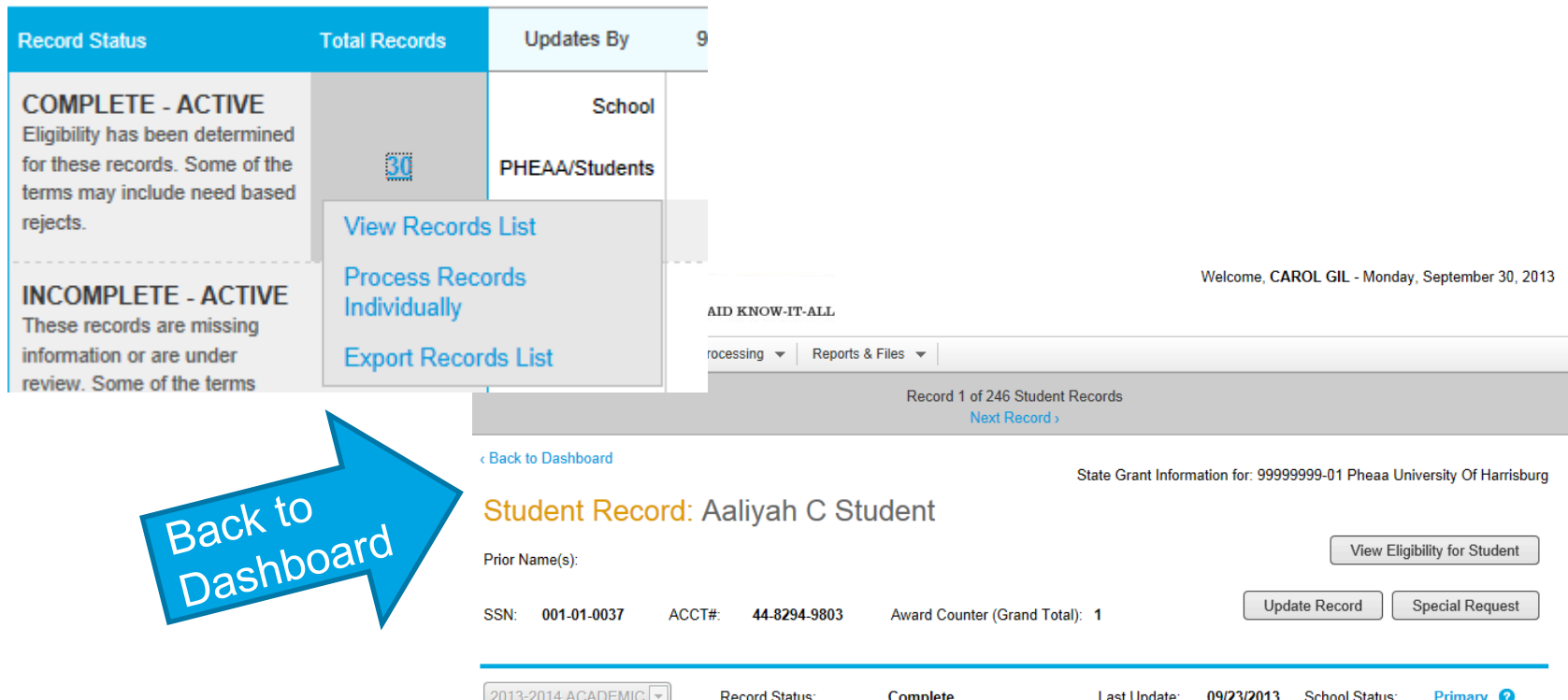
| Name/Address | SSN | Award Counter | Fall | Winter | Spring | Academic Year Total |
|--|-----------|---------------|--|--------|--|---------------------|
| <input type="checkbox"/> JILCOX, LINDA R 119 BUMBLE BEE DR MECHANICSBURG, PA 17055 | 555030145 | 1 | \$1,970 Full Time Student Dormitory | | \$1,970 Full Time Student Dormitory | \$3,940 |

- Select records ON PAGE
- 'Add to New Mass Update' queue
- ★ Limited to 100 records (5 pages)

OTHER PLACES

Cycle Through Records

- Can also cycle through from dashboard



The screenshot displays the PHEAA dashboard interface. On the left, a table lists record statuses: 'COMPLETE - ACTIVE' with 30 records and 'INCOMPLETE - ACTIVE'. A blue arrow labeled 'Back to Dashboard' points to the 'Back to Dashboard' link. The main area shows a student record for 'Aaliyah C Student' with details like SSN, ACCT#, and Award Counter. A 'View Eligibility for Student' button is visible.

| Record Status | Total Records | Updates By |
|--|---------------|--------------------------|
| COMPLETE - ACTIVE Eligibility has been determined for these records. Some of the terms may include need based rejects. | 30 | School PHEAA/Students |
| INCOMPLETE - ACTIVE These records are missing information or are under review. Some of the terms | | |

[View Records List](#)
[Process Records Individually](#)
[Export Records List](#)

Welcome, CAROL GIL - Monday, September 30, 2013

AID KNOW-IT-ALL

Processing ▾ Reports & Files ▾

Record 1 of 246 Student Records
[Next Record >](#)

[Back to Dashboard](#)

State Grant Information for: 99999999-01 Pheaa University Of Harrisburg

Student Record: Aaliyah C Student

Prior Name(s): [View Eligibility for Student](#)

SSN: 001-01-0037 ACCT#: 44-8294-9803 Award Counter (Grand Total): 1 [Update Record](#) [Special Request](#)

2013-2014 ACADEMIC ▾ Record Status: Complete Last Update: 09/23/2013 School Status: Primary

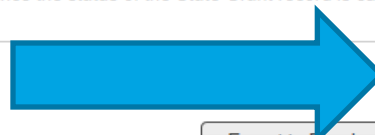
OTHER PLACES

Cycle Through Records

- From unsuccessful mass update records
'View Records Individually'

Unsuccessful Updates

| SSN | Student Name | Details |
|-----------|-------------------|--|
| 001010019 | JAMES STUDENT | Request cannot be processed since the status of the State Grant record is currently rejected, adjusted or cancelled. |
| 001010253 | LABAN STUDENT | Request cannot be processed since the State Grant record is incomplete. |
| 001010265 | MADAN STUDENT | Invalid Entry - S10 Special Case |
| 001010266 | MADDOX STUDENT | Invalid entry - S10 income/asset review case |
| 001010273 | MADELINE STUDENT | Request cannot be processed since the status of the State Grant record is currently rejected, adjusted or cancelled. |
| 001010274 | MACADRIAN STUDENT | Request cannot be processed since the status of the State Grant record is currently rejected, adjusted or cancelled. |
| 001010275 | MABON STUDENT | Request cannot be processed since the status of the State Grant record is currently rejected, adjusted or cancelled. |



View Records Individually >

Export to Excel

Create Another Mass Update

OTHER PLACES

Cycle Through Records

Back to Mass
Update
Report

Welcome, CAROL GIL - Wednesday, October 2, 2013

FINANCIAL AID KNOW-IT-ALL

Loan Processing ▾

Reports & Files ▾

Record 1 of 7 Student Records

Request cannot be processed since the status of the State Grant record is currently rejected, adjusted or cancelled.

Next Record >

[Back to Mass Update Report](#)

State Grant Information for: 99999997-01 Pheaa Quarter University

Student Record: Macadrian C Student

Prior Name(s):

[View Eligibility for Student](#)

SSN: 001-01-0274

ACCT#: 71-9111-7386

Award Counter (Grand Total): 0

[Update Record](#)

[Special Request](#)

2013-2014 ACADEMIC ▾

Record Status:

Complete

Last Update:

09/18/2013

School Status:

Primary ?

Dependency Status:

Dependent

Last User:

FGXGK

Received Date:

01/01/2013

[Award Information](#)

[School Notes](#)

[Activity Log](#)

[Application Info](#)

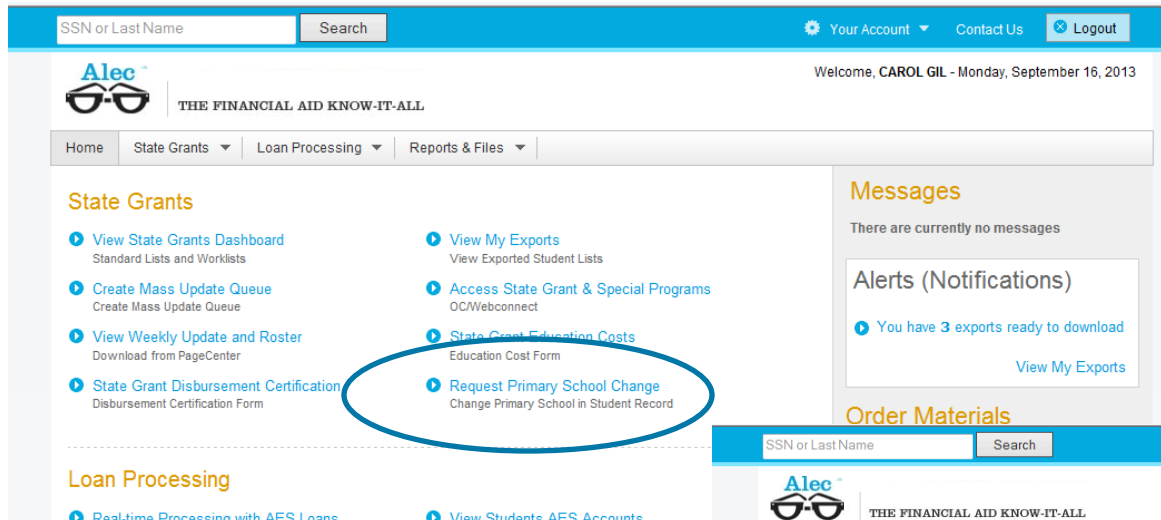
[DE Pilot Program](#)

Student Information

Cycle Through Records Summary

- From Dashboard
- From Listing
- From Unsuccessful after 'Run Mass Update'

Request School Change



SSN or Last Name Search

Your Account Contact Us Logout

Welcome, CAROL GIL - Monday, September 16, 2013

Alec THE FINANCIAL AID KNOW-IT-ALL

Home State Grants Loan Processing Reports & Files

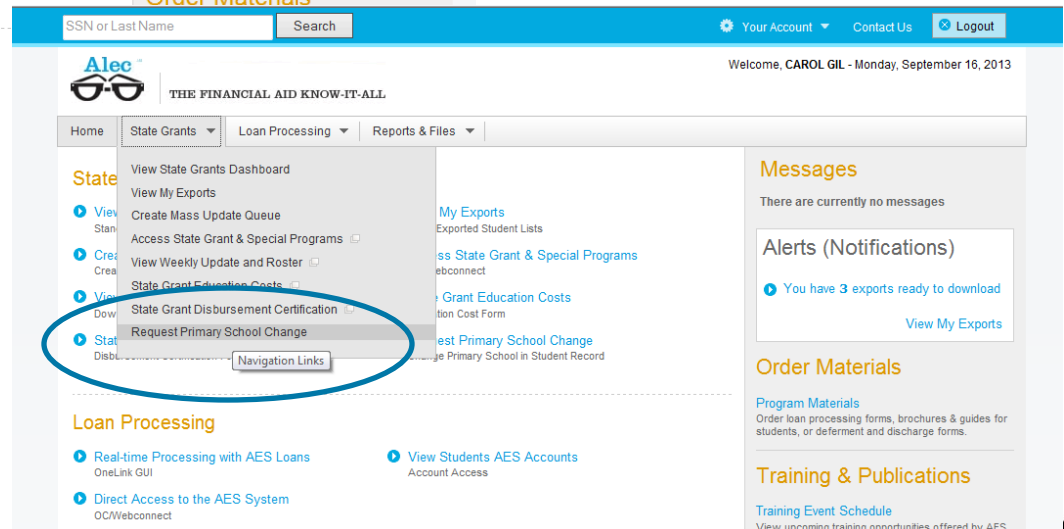
State Grants

- View State Grants Dashboard
Standard Lists and Worklists
- Create Mass Update Queue
Create Mass Update Queue
- View Weekly Update and Roster
Download from PageCenter
- State Grant Disbursement Certification
Disbursement Certification Form
- View My Exports
View Exported Student Lists
- Access State Grant & Special Programs
OCWebconnect
- State Grant Education Costs
Education Cost Form
- Request Primary School Change**
Change Primary School in Student Record

Loan Processing

- Real-time Processing with AES Loans
- View Students AES Accounts

- Replaces FG5T
- Accessible on Menu



SSN or Last Name Search

Your Account Contact Us Logout

Welcome, CAROL GIL - Monday, September 16, 2013

Alec THE FINANCIAL AID KNOW-IT-ALL

Home State Grants Loan Processing Reports & Files

State Grants

- View State Grants Dashboard
- View My Exports
- Create Mass Update Queue
- Access State Grant & Special Programs
- View Weekly Update and Roster
- State Grant Education Costs
- State Grant Disbursement Certification
- Request Primary School Change**

Loan Processing

- Real-time Processing with AES Loans
- View Students AES Accounts

Messages

There are currently no messages

Alerts (Notifications)

- You have 3 exports ready to download

Order Materials

Program Materials

Order loan processing forms, brochures & guides for students, or deferment and discharge forms.

Training & Publications

Training Event Schedule

View upcoming training opportunities offered by AES.

Request School Change

Home | State Grants | Loan Processing | Reports & Files

Change Primary School Request

SSN:

Changes submitted will be reviewed by PHEAA.

Period: 2013 - 2014 ACADEMIC

Student's Last Name:

When submitting this form prior to the start of the term and/or student's actual enrollment, I am verifying that a statement from the student authorizing the enrollment change is on file.

School Information

Enter detailed information for each available term. All fields are required.

| | Fall | Winter | Spring |
|--------------------|---|---|---|
| Branch Campus: | <input type="text" value="- Select -"/> | <input type="text" value="- Select -"/> | <input type="text" value="- Select -"/> |
| Program of Study: | <input type="text" value="- Select -"/> | <input type="text" value="- Select -"/> | <input type="text" value="- Select -"/> |
| Housing Status: | <input type="text" value="- Select -"/> | <input type="text" value="- Select -"/> | <input type="text" value="- Select -"/> |
| Enrollment Status: | <input type="text" value="- Select -"/> | <input type="text" value="- Select -"/> | <input type="text" value="- Select -"/> |

- Result when choose from Home Page Menu
- Not accessible/grey
 - ★ Fall (after Sept 30)

Request School Change

- Not Primary
- IS Alternate
 - ★ SSN and Name will prepopulate

[Award Information](#) | [Activity Log](#) | [Application Info](#)

Student Information

Address: 751 Wildwood Terrace
Boiling Springs, PA 17007

Phone: (610) 926-5133

Email: pheer@pheaa.org

H.S. Graduation:

Estimated Eligibility for Your Institution

Institutions are NOT Permitted to Use this Data to Credit an Award

| Fall | Winter | Spring | Academic Year Total |
|-------------------|--------|--------|---------------------|
| Alternate School: | | | |
| Full Time Award: | | | |
| Part Time Award: | | | |
| Housing Status: | | | |

⊕ If the student will be enrolled at your institution for the current Academic Period, you can submit a request to change the student's school to your school.

[Change Student's School](#)

Grant Information

Request School Change

Change Primary School Request

SSN: 0939

Changes submitted will be reviewed by PHEAA.

Period: 2013 - 2014 ACADEMIC

Student's Name: Faust Heer939

When submitting this form prior to the start of the term and/or student's actual enrollment, I am verifying that a statement from the student authorizing the enrollment change is on file.

School Information

Enter detailed information for each available term. All fields are required.

| | Fall | Winter | Spring |
|--------------------|------------|--------------------------|--------------------------|
| Branch Campus: | - Select - | 99999997-01 Pheaa Qu | 99999997-01 Pheaa Qu |
| Program of Study: | - Select - | C-Bachelor's Degree (AI) | C-Bachelor's Degree (AI) |
| Housing Status: | - Select - | 1-Dormitory | 1-Dormitory |
| Enrollment Status: | - Select - | 1-Full Time Student | 1-Full Time Student |


Cancel

Submit

IMPORTANT!

- Successful = logged to PHEAA Staff
- Updates NOT immediate
- Review Activity Log if you are alternate

STEP 1: SELECT TAB

 THE FINANCIAL AID KNOW-IT-ALL

Home | State Grants | Loan Processing | Reports & Files

State Grant Information for: 99999997-01 Pheaa Quarter University

Student Record: Laban X Student

Prior Name(s): [View Eligibility for Student](#)

SSN: 001-01-0253 ACCT#: 75-7017-1589 Award Counter (Grand Total): 0.66 [Update Record](#) [Special Request](#)

2013-2014 ACADEMIC

Record Status: **Complete** Last Update: 09/13/2013 School Status: **Primary**

Dependency Status: **Financially Independent** Last User: PH11874 Received Date: 01/01/2013

[Award Information](#) [School Notes](#) [Activity Log](#) [Application Info](#)

Student Information

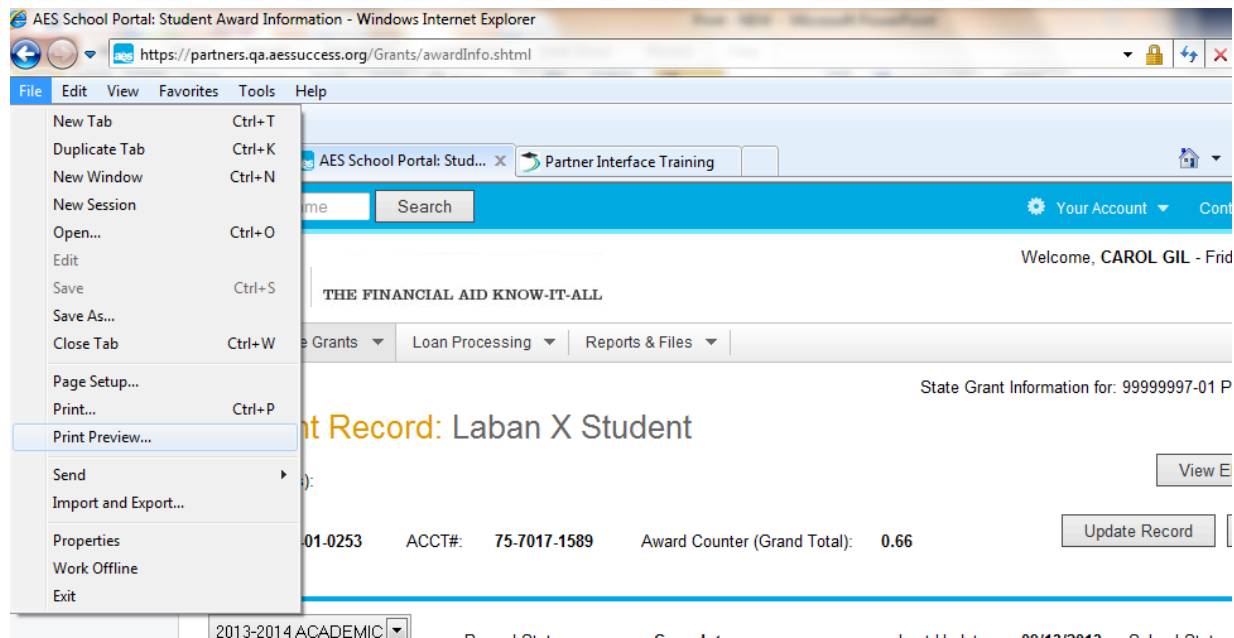
Address: 1200 North 7th Street
Harrisburg, PA 17102 Phone: (717) 555-1212 Email: student@pheaa.org H.S. Graduation: 2005

Grant Information

| | Fall | Winter | Spring | Academic Year Total |
|------------------------|---|---|---|---------------------|
| School Name (OE Code): | 99999997-01 Pheaa Quarter University | 99999997-01 Pheaa Quarter University | 99999997-01 Pheaa Quarter University | |
| Program of Study: | Registered Nursing Program | Registered Nursing Program | Registered Nursing Program | |
| Award Date: | 09/13/2013 | 09/13/2013 | 09/13/2013 | |

Print

STEP 2: SELECT FILE AND PRINT PREVIEW



WARNING! NOT FOLLOWING STEPS WILL RESULT IN MULTI PAGES

Print

STEP 3: REDUCE PRINT SIZE

Print Preview

1 Page View

Shrink To Fit

Shrink To Fit
30%
50%
60%
70%
80%
85%
90%
95%
100%
125%
150%
200%
Custom

Change Print Size (Alt+S)

Page 1 of 2

Record: **Laban X Student**

Record Status: Complete Last Update: 09/13/2013 School Status: Primary

Dependency Status: Financially Independent Last User: PH11874 Received Date: 01/01/2013

Student Information

Address: 1200 North 7th Street Harrisburg, PA 17102 Phone: (717) 555-1212 Email: student@pheaa.org H.S. Graduation: 2005

Grant Information

| | Fall | Winter | Spring | Academic Year Total |
|------------------------|--------------------------------------|--------------------------------------|--------------------------------------|---------------------|
| School Name (OE Code): | 99999997-01 Pheaa Quarter University | 99999997-01 Pheaa Quarter University | 99999997-01 Pheaa Quarter University | |
| Program of Study: | Registered Nursing Program | Registered Nursing Program | Registered Nursing Program | |
| Award Date: | 09/13/2013 | 09/13/2013 | 09/13/2013 | |
| Housing Status: | Dormitory | Dormitory | Dormitory | |
| Enrollment Status: | Full Time Student | Full Time Student | Full Time Student | |
| Award/Reject: | \$1,313 | \$1,313 | Grant Cancelled | \$2,626 |
| Alternate Award (AA) | \$656 | \$656 | \$0 | \$1,312 |

RESULT: FORMATTED TO ONE PAGE

AES School Portal: Student Award Information Page 1 of 1

Date Grant Information for: 9999997-01 Pheas Quarter University

Student Record: *Laban X Student*

Print Name(s):
SSN: 001414200 ACCT# 7570171800 Award Counter (Grand Total): 0.00
2025/2026 ACADEMIC Record Status: Complete Last Update: 09/10/2015 School Status: [Continue](#)
Dependency Status: Financially Independent Last User: JY11074 Received Date: 01/01/2015

Student Information
Address: 1230 North 7th Street Phone: (717) 555-1212 Email: student@phea.org P.S. Graduation: 2018

Grant Information

| | Fall | Winter | Spring | Academic Year Total |
|--------------------------------------|--|--|--|---------------------|
| School Name (DS Code): | 9999997-01 Pheas Quarter University | 9999997-01 Pheas Quarter University | 9999997-01 Pheas Quarter University | |
| Program of Study: | Registered Nursing Program | Registered Nursing Program | Registered Nursing Program | |
| Award Date: | 09/10/2015 | 09/10/2015 | 09/10/2015 | |
| Residency Status: | Domestic | Domestic | Domestic | |
| Enrollment Status: | Full Time Student | Full Time Student | Full Time Student | |
| Award Award: | \$1,312 | \$1,312 | Grant Cancelled | \$2,624 |
| Alternate Award (AA) | \$0.00 | \$0.00 | \$0 | \$1,312 |
| Enrollment Status for AA: | PartTime | PartTime | PartTime | |
| Financial Exception: | | | | 0.0 |
| Award Counters: | 0.00 | 0.00 | 0 | 0.00 |
| Award Type: | Processed | Processed | Cancellation | |
| Cancellation Reason: | | | Student Not Enrolled | |
| School Adjustment Reason: | | | | |
| PHSAA Adjustment Reason: | | | | |
| Cancellation Details | | | | |
| Online Credits | | | | |
| Academic Level: | 2 - Second Academic Year | 2 - Second Academic Year | 2 - Second Academic Year | |
| Initial College Cost: | \$23,900 | \$23,900 | \$23,900 | |
| PHSAA Sustained Fee: | \$545 | \$545 | N/A | |
| PHSAA EPIC | 0 | 0 | 0 | |

- Recommended –
- ★ Award (60%)
- ★ Activity (60%)
- ★ School Notes (60%)
- ★ App Info (50%)

Other Updates

SSN or Last Name Search Your Account Contact Us Logout

Welcome, CAROL GIL - Tuesday, September 17, 2013

Alec THE FINANCIAL AID KNOW-IT-ALL

Home State Grants Loan Processing Reports & Files

State Grants

- View State Grants Dashboard
- View My Exports
- Create Mass Update Queue
- Access State Grant & Special Programs
- View Weekly Update and Roster
- State Grant Education Costs
- State Grant Disbursement Certification
- Request Primary School Change

My Exports

- Exported Student Lists
- Access State Grant & Special Programs
- Webconnect
- State Grant Education Costs
- Education Cost Form
- Request Primary School Change

Messages

There are currently no messages

Alerts (Notifications)

- You have 3 exports ready to download

View My Exports

Order Materials

Program Materials

Delivers to page on Doc Library

Does not open app

Welcome, CAROL GIL - Tuesday, September 17, 2013

Alec THE FINANCIAL AID KNOW-IT-ALL

Home State Grants Loan Processing Reports & Files

State Grants

- View State Grants Dashboard
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- Exported Student Lists
- Access State Grant & Special Programs
- Webconnect
- State Grant Education Costs
- Education Cost Form
- Request Primary School Change

Messages

There are currently no messages

Alerts (Notifications)

- You have 3 exports ready to download

View My Exports

Order Materials

Program Materials

Other Updates

- Opens Document Library in new window
- Can then open Web Cert

[Home](#) | [Logout](#)

☒ [Main Menu](#)
☒ [Asset Management Reports Documentation](#)
☒ [BPAMS: Business Partner Access Management System](#)
☒ [Compliance](#)
☒ [Newsletters](#)
☒ [Financial Aid Services](#)
☒ [Loan Origination/FTS Refund](#)
☒ [QC Webconnect](#)
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☒ [State Grant Program](#)

[Main Menu](#) / [State Grant Program](#) / Certification Procedures, Workshop

- ☒ [2013-14 Academic Year and 2014 Summer Certification Proce](#)
- ☒ [2013-14 Certification Procedures Workshop Presentation - dlr](#)
- ☒ [2013-14 Certification Procedures Workshop Q&A - dlr2086](#)
- ☒ [2013-14 Credit Reporting Q&A - dlr2087](#)
- ☒ [Income Validation Handout - dlr2066](#)
- ☒ [Transmission Best Practices Handout - dlr2064](#)
- ☒ [2012-13 Academic year and 2013 Summer Certification Proce](#)
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- ☒ [2012-13 Certification Procedures Workshop Q&A - dlr1999](#)
- ☒ [2013-14 State Grant Disbursement Roster Certification Page \(](#)
- ☒ [2012-13 State Grant Disbursement Roster Certification Page \(](#)

STATE GRANT DISBURSEMENT CERTIFICATION

Please refer to the [State Grant Certification Procedures](#) before providing the information requested below. Remember when certifying a Summer term disbursement to refer to the State Grant Certification Procedures for the previous academic year (for example, refer to the 2013-14 Procedures when certifying the 2014 Summer term).

WARNING: Any person who knowingly makes a false statement or misrepresentation on this form is subject to penalties which may include fines or imprisonment under the United States Criminal Code and 20 U.S.C. 1097.

1. OE Code:
2. School Information:
Name:
Address:
Phone Number:

To be completed by a financial aid administrator or other school official authorized to certify financial aid forms.

3. Certification Period:

Other Updates

ACTIVITY LOG

- Displays 'System' instead of blank if update was a program
- Displays Period
 - ★ Display Activity for All Years
 - ★ No Arrow if no detail

Award Information

School Notes

Activity Log

Application Info

Activity Log

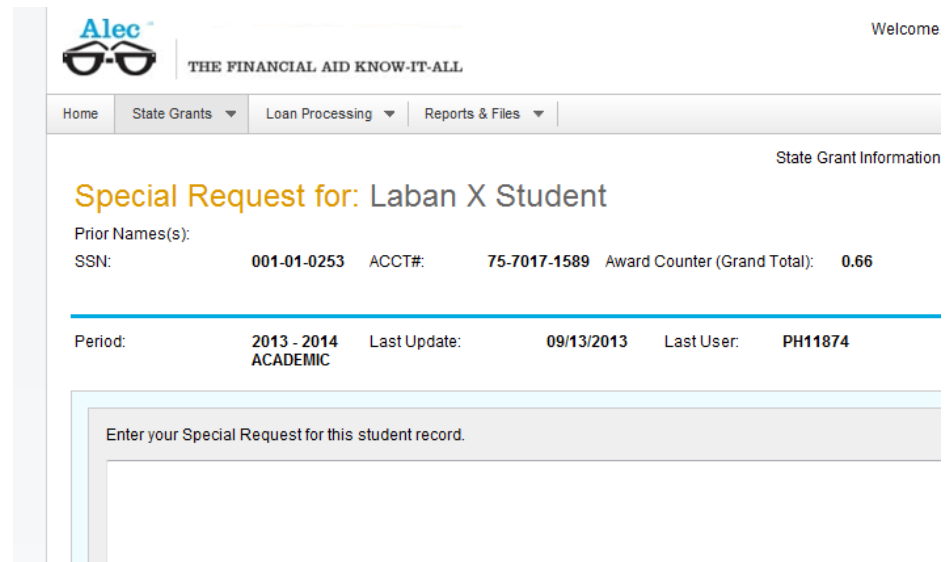
☐ Display Activity for All Years

| Activity Type | Period | Description | Activity Date | Close Date | Contact Description | User |
|-----------------|-----------|---|---------------|------------|---------------------|--------------|
| ▶ Miscellaneous | 2013-2014 | GRANT ENROLLMENT CHANGE BY SCHOOL - PARTNER INTERFACE | 04/12/2013 | 04/12/2013 | To Grants | CAROL A GILL |
| ▶ SC | 2013-2014 | GRANT ENROLLMENT CHANGE BY SCHOOL - PARTNER INTERFACE | 04/10/2013 | 04/10/2013 | 70 | CAROL A GILL |
| ▶ SC | 2013- | PROGRAM OF STUDY CHANGE BY | 04/10/2013 | 04/10/2013 | 70 | CAROL A |

Other Updates

SPECIAL REQUEST

- Displays Year/Period
- Reminder – Refer to Q&A for guidelines



The screenshot shows the Alec financial aid system interface. At the top, the Alec logo and tagline "THE FINANCIAL AID KNOW-IT-ALL" are visible. A navigation bar includes links for Home, State Grants, Loan Processing, and Reports & Files. The main content area is titled "Special Request for: Laban X Student" and displays student information including SSN, ACCT#, and Award Counter. A table shows the academic period as 2013 - 2014 ACADEMIC, with the last update on 09/13/2013 by user PH11874. Below this is a text input field for the special request.

Welcome

Alec™
THE FINANCIAL AID KNOW-IT-ALL

Home | State Grants | Loan Processing | Reports & Files

State Grant Information

Special Request for: Laban X Student

Prior Name(s):
SSN: 001-01-0253 ACCT#: 75-7017-1589 Award Counter (Grand Total): 0.66

| | | | | | |
|---------|-------------------------|--------------|------------|------------|---------|
| Period: | 2013 - 2014 ACADEMIC | Last Update: | 09/13/2013 | Last User: | PH11874 |
|---------|-------------------------|--------------|------------|------------|---------|

Enter your Special Request for this student record.

Other Updates

SCHOOL NOTES

- Displays Period
- Notes for all Years option
- Add Another Note option
- ★ No longer just on update

2012-2013 ACADEMIC ▾

Record Status: **Incomplete** Last Update: **09/13/2013** School Status: **Primary** ?

Dependency Status: **Dependent** Last User: **PH11874** Received Date: **01/01/2012**

Award Information

School Notes

Activity Log

Application Info

School Notes [Add Another Note](#) ☒ Display Notes for All Years

| User Name/ID | Period | Comment Date | Comment |
|-------------------------|-----------|--------------|----------------------------|
| CAROL A GILL PH11874 | 2012-2013 | 09/13/2013 | test test 2012 |
| CAROL A GILL PH11874 | 2013-2014 | 09/13/2013 | add note without update #2 |
| CAROL A GILL PH11874 | 2013-2014 | 09/13/2013 | add school note test 1 |

Other Updates

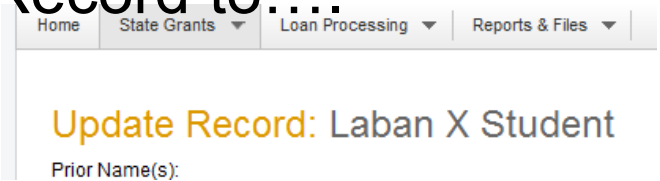
UPDATING RECORDS

- Academic Level (year in school) updatable for Nursing schools
- Award Adjustments – ‘undo’ an adjustment that was previously adjusted to \$0
- Academic Progress –update incomplete records
- (Mass) Branch campus is based on period so order of dropdowns changed
- (Mass) Check boxes are now links for ‘remove’
- (Mass) Can cycle through unsuccessful updates

Other Updates

VIEWING DATA

- Title for Update page from Student Record to....
- Award tab – PHEAA Estimated Pell (cancelled terms, etc.) – displays ‘Not Applicable’ instead of all 9’s
- Eligibility – Records for older years now displaying (previously received ‘record not found’)
- Old Need reject descriptions now appear in Eligibility history



Other Updates

VIEWING DATA

- Reinstating for 'not enrolled' is 'now enrolled'
- 2 through 10 choices no longer display for Summer since not applicable
- Application Info tab – Parent items 3, 4, 9 and 10 now display in upper portion for dependent students

2013-2014 ACADEMIC ▼

Record Status: **Complete** Last Update: **09/13/2013** School Status:

Dependency Status: **Dependent** Last User: **PH11874** Received Date:

Award Information School Notes Activity Log Application Info DE Pilot Program

Application Info

The information displayed is the most recent information entered in the Status Notice Application.

| Student | Parent(s) |
|---|-------------------|
| 1. Date of Birth: 07/15/1990 | |
| 2. State of Legal Residence: PA | PA |
| 3. Residency Established: | |
| 4. Current Marital Status: Unmarried/Single | Married/Remarried |
| 5. Bachelor's Degree Before 7/1 of Application Year: No | |
| 6. High School Diploma or GED Date: 06/2005 | |
| 7. High School State or GED: PA | |
| 8A. Veteran of the U.S. Armed Forces: No | |
| 8B. Month/Year of Discharge: | |
| 9. Number of Family Members: 0 | 3 |
| 10. Number of College Students: 0 | 1 |

Other Updates

VIEWING DATA – ALTERNATE SCHOOLS










- Estimates that are ineligible (rejects) now display
 - ★ Previously only showing awards and blank when ineligible
- Alternate (that have branch campuses) now displays to what branch the estimate applies
- Drop downs extend when needed

Resource Updates



Partner Interface Training

Want to learn more about Partner Interface? Check out the resources we have to offer to help you navigate through our new web product.

| Training Tutorials | Run Time |
|---|----------|
|  Sign In and Search (SWF) | 00:03:14 |
|  View Student Record (SWF) Main Award Information Comment History Activity Log Application Info | 00:08:45 |
|  View Eligibility Summary (SWF) | 00:01:24 |
|  Update Record (SWF) | 00:04:11 |
|  Submit Special Request (SWF) | 00:01:57 |
|  Export to Excel (SWF) | 00:03:09 |
|  Access the State Grant Dashboard (SWF) | 00:06:02 |
|  Create Mass Update Queue (SWF) | 00:08:02 |
|  Credit Reporting (SWF) | 00:06:41 |

(SWF) Adobe Flash Plugin Required

Additional Resources

- [Partner Interface Webinars](#)
- [Partner Interface User Guide](#) (PDF) Revised
- [Partner Interface Transaction 'Cheat Sheet'](#) (PDF)
- [Partner Interface Q&A](#) (PDF)

pheaa.org/training

- ★ Navigation tutorials
 - ★ no audio
 - ★ zoom using browser
- ★ Webinars
- ★ User Guide
- ★ Q&A

QUESTIONS

?

Resources

Contact State Grant and Special Programs staff:

- Email: sghelp@pheaa.org (an email reserved for financial aid administrators only)
- 1-800-443-0646, option 4 – to discuss transmissions
- 1-800-443-0646, option 3, option 1 (a private number reserved for the use of financial aid administrators only)