

Navigating COD and Reporting Pell Data

Barbara Davis
PASFAA October 2011





Agenda

- Summary of 2011/12 changes
- Navigating COD and Pell
 - Person Menu
 - POPs
 - Abbreviated Applicant file
 - Batch Menu
 - Edits
 - Pell Reports
 - Data Requests
- Global jobs and unprocessed deobligations







Grant changes for 2011-2012

- No initial authorization (records first)
- Elimination of two Pell Grants in one award year
- Earlier acceptance of Pell Grant records
- Cessation of ACG/SMART





Grant changes for 2011-2012, continued

- 2009/2010 and 2010/2011 were the only years of 200% Pell Grant Funding
- Cross over payment periods
 - At least one day of the payment period must cross July 1st
 - ex: Payment period May 1-Sept 30 can award and fund out of either award year
 - Must have a valid ISIR for that award year





Processing and Reconciliation

- Funding is through the main campus only
- Accepted actual disbursements drive funding
 - -i.e. "records first"
 - Submit actual disbursements up to 7 days in advance
- Must resolve rejected records to increase funding
- Reconciliation will be an ongoing process





COD Welcome screen





Person School Batch Award Services User

Welcome barbara davis

Welcome

to the Common Origination & Disbursement Web Site

Financial Aid Administrators, other school officials, and servicers can use this web site to verify batch status, submit data requests, check account balances, and enter or change institution data records via the internet.

New! Check out the Direct Loan Origination Toolbox for streamlined origination and disbursement processing.

COD News:

COD Batch Processing Suspension And Web Site Outages 10/21-22 - 10/14/2011

Active Confirmation of TG Numbers (SAIG Mailboxes) - 10/14/2011

New DLSC (ACS) System and Web Sites Implemented 10/11/11 - 10/12/2011

FSA System and Software Updates on 10/23/11 for New SSA Guidelines - 10/10/2011

Third 2010-2011 Verification Status Code "W" Warning Message - 10/06/2011

Incorrect Servicer Information in September 2011 Direct Loan SAS - 10/05/2011

Transition to New DLSC (ACS) System and Web Sites Planned for 10/10 - 09/27/2011

COD Web site Returning Errors When Updating Person Information - 09/23/2011

The COD System For Funding Level Adjustments - 12/21/2010

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Person Menu

	MENT OF EDUCA	NTION ON & DISBURSE	MENT		FEDERAL STUDENTAID
Person	School	Batch	Award	Services	s User
▼ Person Search ► Counseling Search ► MPN/ATS Search		n to search for individu		n consists of student ar hold. Please enter a So	
▶ PLUS App Search	SSN		OR		
Credit Check	Entity ID	•	•		
► Applicant Search	Name	Last	First	MI	
► Servicer			SEARCH		CREATE NEW
	• Please	enter full SSN for SSN	search. (No dashes	s)	
	You m name.		racters of the last r	name and up to five cha	aracters of the first
	• If you	enter a partial name t	he search may take	e longer to display the r	results.
		enter a valid SSN, the ividual and their associ		will appear allowing yo	u to view information
		enter a valid name, the ation about the person		e will appear allowing y d awards.	ou to view
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Person Information





Person	School	Batch	Award	Services	User	Program				
Person Search	View	Person Ir	nformation			BHELF				
Person Info Detail All Awards	BARBAR XXXXX12 01/01/1950	34								
Direct Loan Pell	Perma	nent Inform	ation							
ACG Promissory Notes Credit Check	Address	5	Happy Lane Gladville, USA							
Events Correspondence	Email		Barbara.davis@ed.gov		Citizenship	US Citizen				
Memo	Telepho	one	(202) 821-3953		Previous SSN					
Additional Eligibili Borrower-Service		Assigned Id	5454481		1	1				
Relationship	Post 9/	ed Veteran	No							
Counseling Search MPN/ATS Search	Direct I Entranc Counse	oan e	Not on File							
PLUS App Search	Direct I Entranc	oan e ling with	Not on File							
Credit Check	Local I	nformation								
Post Data Archive	No Loca	l Address								
Applicant Search										
Servicer										

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All Awards







Pell Awards







POPs (Potential Overpayment)

- POP occurs when more than one Attended School reports disbursements for a student
- COD System checks to make sure that the student has not received more than 100% of his/her eligibility for that award year
- COD generates MRR and Pell Pop report to schools involved
- Schools have 30 days to resolve
- If not resolved Pell funds for that student reduced at all schools for the entire award year (ND file)





Pell Award







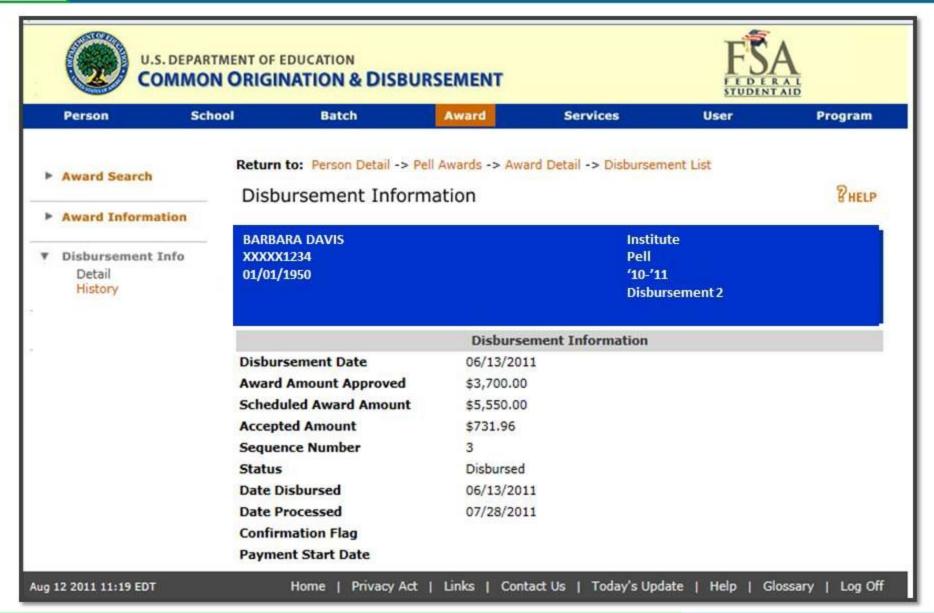
Disbursement Information







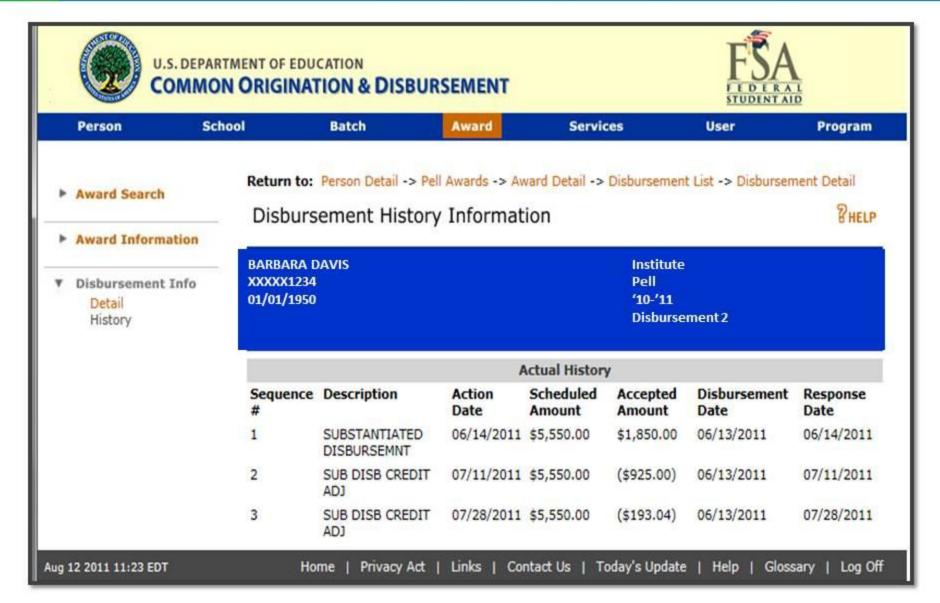
Disbursement Detail







Disbursement History Information







Applicant Information





Program

PHELP

	Person	School		Batch		Award	Services	Use
۲	Person Search	Ap	oplica	nt List				
٠	Person Info							
٨	Counseling Search	XX	CXXX1	234				
•	MPN/ATS Search	Av	ward Y	ear	All	•		
۰	PLUS App Search							
۰	Credit Check	CP.	S Data					
Þ	Post Data Archive	200	ward ear	CPS Tran	saction	Date of Birth	Name	Pell Eligibili
۳	Applicant Search	'1	0-'11	01				Y
٨	Servicer							

Award Year	CPS Transaction Number	Date of Birth	Name	Pell Eligibility	Transaction Status
'10-'11	01			Y	Accepted
'09-'10	02			N	Rejected
'09-'10	01			N	Rejected
'08-'09	01			N	Accepted
'04-'05	02			N	Accepted

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Abbreviated Applicant File

-	Counseling Search
-	MPN/ATS Search
-	PLUS App Search
•	Credit Check
•	Post Data Archive
۳	Applicant Search
•	Servicer

BARBARA DAVIS XXXXX1234 01/01/1950

CPS Transaction Number	01
Award Year	'10-'11
Original Name Code	
EFC	
Date of Birth	
First Name	
Middle Initial	
Last Name	
Current SSN	
Address	
City	
State	
Zip	79407
Pell Eligible Flag	Y
Verification Selection Indicator	Not Selected
SSA Match Flag	SSN, Name and Date of Birth match
NSLDS Match Flag	Eligible for Title IV Aid
Processed Record Type	Initial Application Record
Transaction Data Type	Application
Application Data Type	Application
Transaction Data Source	Web FAA
Application Data Source	Web FAA
Duplicate SSN Flag	No such record exists
Zero EFC Indicator	Flag not set
SSA Citizenship Flag	U.S. citizen
Dependency Status	Independent with Primary EFC
Dependency Override (Professional Judgment) Indicator	None Requested
SAR "C" Flag	No C flag set
Completing Teacher Coursework DHS Match Flag	Record Not Sent For Match
DHS Secondary Confirmation Flag	Record Not Sent For Match
Email Address for Student	
Process Date	03/24/2010
Transaction Status	Accepted
DoD Match Flag Secondary EFC	0

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COD Tech Ref: Edits in Vol II, Section 4

Rejects vs. "Warnings" vs. Corrections

- Rejects: not processed, not built, COD treats it as if it never arrived, won't find on award or person search, only in Batch search
- Warnings: processed but take note of important information
- Corrections: processed with data that will accept in COD and response returned with corrected data

Entity

Person

Award





Resolving Rejects

Watch your rejects

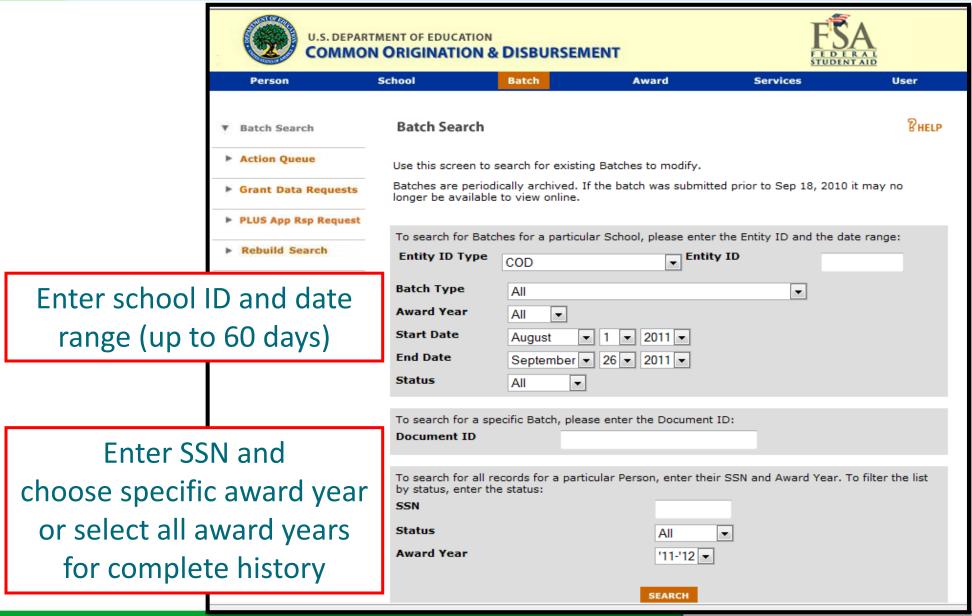
Rejected disbursements = unsubstantiated funds

- use your software import edit report or
- review your batches in COD



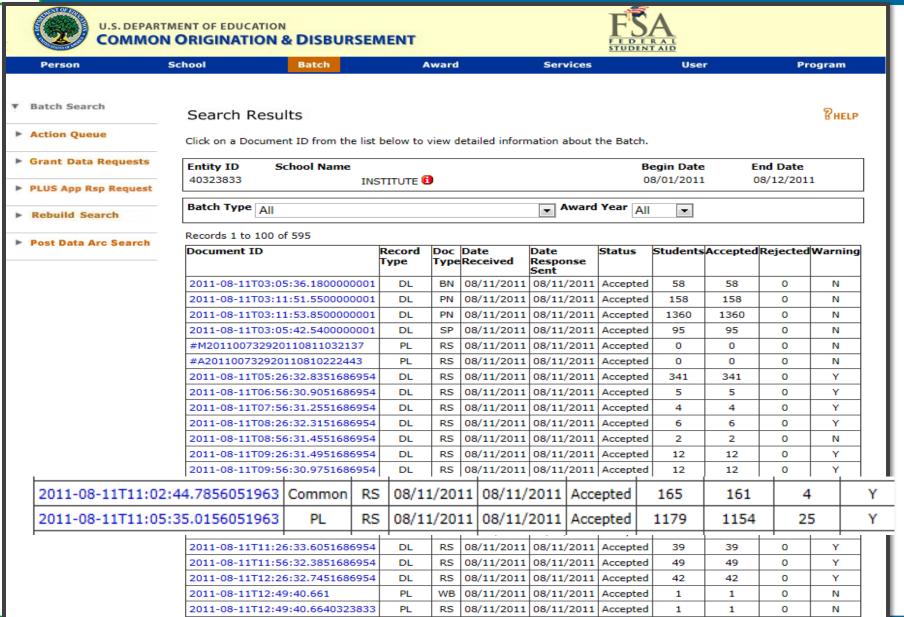


COD Batch Search





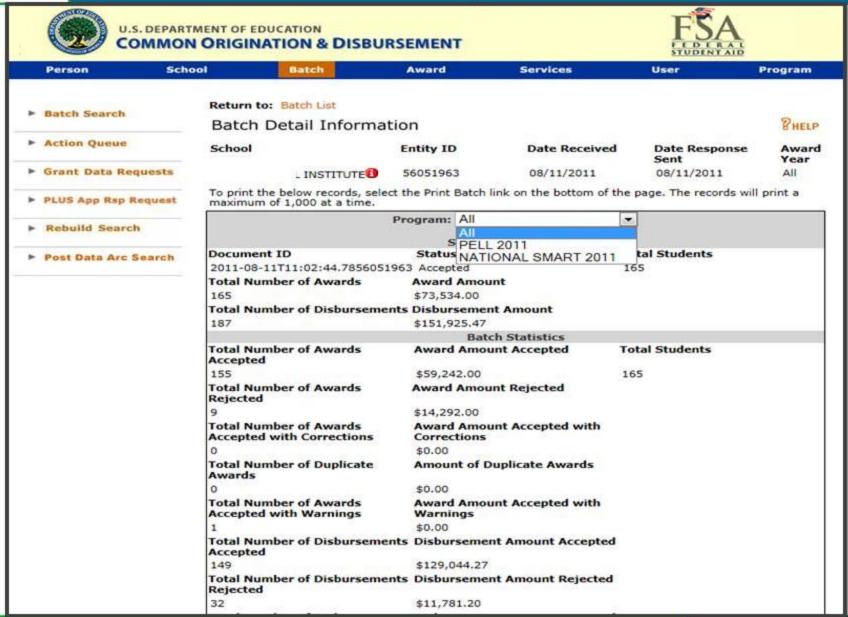
Batch Search Date Range Results







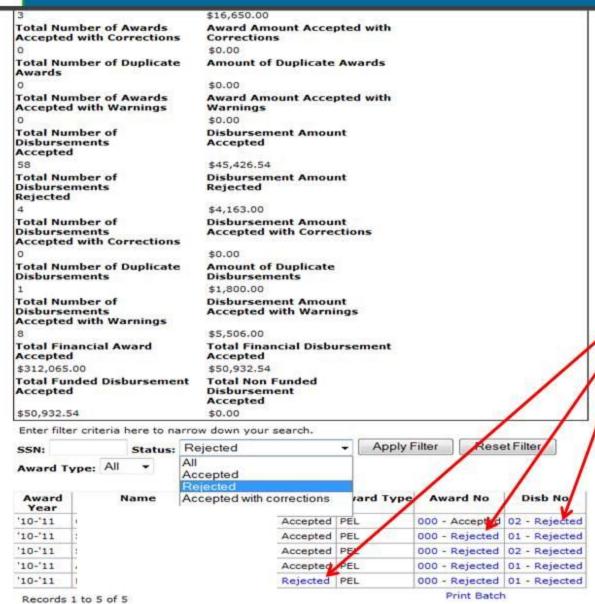
Batch Summary Information







Batch Detail



Filter by 'Rejected'.
And then click on the word 'rejected' in any column to view warnings and rejects.





Rejected Data

DISDUISCHICHT 1	LITOI
Field	DisbursementDate
Edit number	055
Description	DISBURSEMENT INFORMATION RECEIVED 30 DAYS OR MORE AFTER DATE OF DISBURSEMENT
Edit status	Warning
Field value	05/06/2010
	VIEW RECORD VIEW RESPONSE
Disbursement 1	Error
Field	DisbursementSequenceNumber
Edit number	056
Description	SEQUENCE NUMBER NOT IN SEQUENTIAL ORDER
Edit status	Rejected
Field value	01
	VIEW RECORD VIEW RESPONSE
Disbursement 1	Error
Field	DisbursementReleaseIndicator
Edit number	074
Description	INCORRECT ADJUSTMENT TO PAYMENT TRIGGER
Edit status	Rejected
Field value	N
	VIEW RECORD VIEW RESPONSE
Disbursement 2	Error
Field	DisbursementDate
Edit number	055
Description	DISBURSEMENT INFORMATION RECEIVED 30 DAYS OR MORE AFTER DATE OF DISBURSEMENT
Edit status	Warning
Field value	08/12/2010
	VIEW RECORD VIEW RESPONSE





Grant Processing Reminders

Top 10 Pell Edits for Award Year 2011-2012

Edit	Error Message	Pell Hits
120 (W)	Incomplete Address: Complete Address Exists on COD. For Direct Loan PLUS Only, Student Address is Incomplete.	1,136,306
54 (W)	Disbursement Date Within 7 Days or Passed, Disbursement Release Indicator Set To "False"	371,772
24 (R)	Reported CPS Transaction Number Does Not Match CPS	134,748
59 (W)	Duplicate Adjustment Information on File	128,072
55 (W)	Disbursement Information Received 30 Days after Date of Disbursement	119,326
38 (R)	Student Not Pell Eligible	94,255
56 (R)	Sequence Number Not In Sequential Order	87,673
58 (R)	Duplicate Disbursement Information On File	40,226
14 (R)	Citizenship Status is not eligible for this award	38,519
51 (R)	Disbursement Date With Disbursement Release Indicator Set to True Outside of Allowable Window	33,965





COD Technical Reference

fsadownload.ed.gov

COD Technical Reference 2011-2012

Click here to download a free Adobe or Word viewer.

Click here to d	lownload a free Adobe or Word vi	iewer.		
Document Title	Document Format	Date Posted	File Size	Download Time
1112 COD Technical Reference Cover and Table of Contents	PDF Format	11/22/2010	43 KB	8 sec. @56kbps
	1112 COD Volume I: Getting Started			
1112 COD Volume I Full Download	PDF Format	06/17/2011	1.2 MB	4 min. @56kbps
Table of Contents	PDF Format	06/17/2011	208 KB	37 sec. @56kbps
Section 1: Document Standards	PDF Format	11/22/2010	86 KB	15 sec. @56kbps
Section 2: COD Overview of Changes from 2010-2011 to 2011-2012	PDF Format	06/17/2011	396 KB	1 min. @56kbps
Section 3: COD Overview	PDF Format	11/22/2010	158 KB	28 sec. @56kbps
Comm	1112 COD Volume II: on Record Technical Reference			
1112 COD Volume II Full Download	PDF Format	06/17/2011	6.8 MB	21 min. @56kbps
Table of Contents IMPLEMENTATION	PDF Format	06/17/2011	293 KB	5 sec. @56kbps
GUIDE Section 1: Implementation Guide	PDF Format	06/17/2011	2 MB	6 min. @56kbps
Section 2: Message Classes	PDF Format	06/17/2011	481 KB	1 min. @56kbps
Section 3: Common Record Layout	PDF Format	06/17/2011	1.4 MB	4 min. @56kbps
Section 4: Edits	PDF Format	06/17/2011	918 KB	3 min. @56kbps



Pell Grant Reports

COD Reports

Below is a summary of all Pell Grant reports and available formats generated by the COD System.

Format and De	livery Meth	nods	Data R	equest		SAIG N	COD Reporting Web Site			
					Preformatted Text	÷ 28	p g	Fixed Length		÷ pg
Report Name	Sort	Frequency	Batch	Web	Prefor Text	Comma- Delimited	Pipe- Delimited	Fixed I	PDF	Comma- Delimited
Electronic Statement of Account (ESOA)		System Generated ¹ or By Request	Ø	©				©		
Multiple Reporting Record (MRR)	SSN	Daily	Ø	©				©		
Reconciliation Report	SSN	By Request	Ø	②				Ø		
Year-to-Date (YTD) file	SSN	By Request	Ø	Ø				Ø		
SSN/Name/Date of Birth Change Report – Pell, ACG, National SMART Grant	Last Name	Weekly ¹			Ø					Ø
Pending Disbursement List	Last Name	Weekly			Ø					Ø
Verification Status Report	Name	Monthly	Ø	Ø	Ø					Ø
Pell POP Report	Last Name	Weekly	Ø	Ø	Ø					Ø

^{1.} If triggered by change





Pell Reports via COD web





Person

School

Batch

Award

Services

User

COD Reports

COD Reports

PHELP

Actions

Edit 🕶 View 🕶

NATIONAL SMART PENDING DISBURSEMENT LIST (CSV) 2007-2008

Modified: Saturday, January 03, 2009 18:36:04

PELL POP - ATTENDING (CSV) 2008-2009

Modified: Saturday, December 05, 2009 17:59:15 Actions

PELL POP - ATTENDING (CSV) 2010-2011

Modified: Saturday, September 10, 2011 19:23:15 Actions

SSN-NAME-DATE OF BIRTH CHANGE - PELL(CSV)

Modified: Saturday, October 15, 2011 15:06:53 Actions

VERIFICATION STATUS REPORT - ATTENDING (CSV) 2011-2012

Modified: Sunday, October 02, 2011 08:52:39 Actions

🛜 PELL POP - ATTENDING (CSV) 2007-2008

Modified: Saturday, October 04, 2008 13:41:28 Actions

PELL POP - ATTENDING (CSV) 2009-2010

Modified: Sunday, August 29, 2010 00:48:09 Actions

PELL POP - ATTENDING (CSV) 2011-2012

Modified: Saturday, September 17, 2011 18:26:45 Actions

VERIFICATION STATUS REPORT - ATTENDING (CSV) 2010-2011

Modified: Sunday, October 02, 2011 07:58:25 Actions





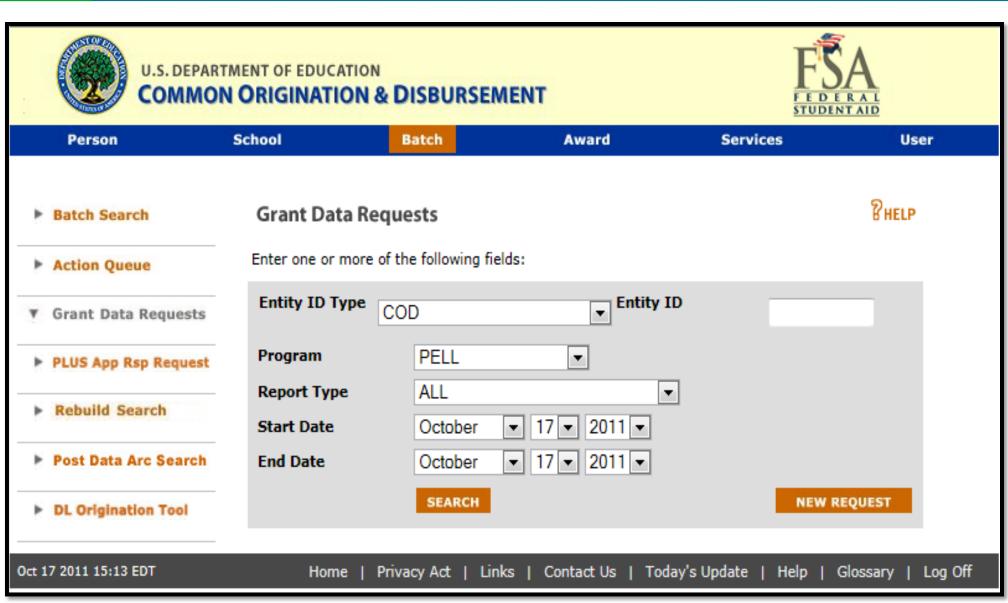
Pell POP Report

		N. C.																					
	ELL_POP	ATTENDING_	(CSV)_2010-2	2011[1]																			
	Α	В	С	D	E	F	G	Н	- 1	J	K	L	M	N	0	Р	Q	R	S	T	U	V	W
										Other													
								Other	Other	Attend							YTD	Schedule					Post 9-11
		Reporting	Reporting	Reporting	Attending		Attending	Attended	Attended	ed	Student	Student	Student				Disburse	d					Deceased
	Award	School	School	School	School	Attending	School	School	School	School	First	Last	Middle		Date of	Award	d	Federal					Vet Dep
1	Year	Pell ID	RID	Name	Pell ID	School RID	Name	Pell ID	RID	Name	Name	Name	Initial	SSN	Birth	Amount	Amount	Pell	POP Flag	POP Begin Date	POP End Date	AEI	Ind
2	2010-2011	1234	22334455	UNIVERSITY	1234	22334455	UNIVERSITY	1197	12248143	EL CAMI	BARB	DAVIS		#######	#######	5550	3816	5550	Υ	2/8/2011		N	
3	2010-2011	1234	22334455	UNIVERSITY	1234	22334455	UNIVERSITY	1227	10408258	LOS ANO	BARB	DAVIS		#######	########	5550	693.75	5550	Υ	3/4/2011		N	
4	2010-2011	1234	22334455	UNIVERSITY	1234	22334455	UNIVERSITY	2124	40872473	BENTLEY	BARB	DAVIS	Α	#######	########	4700	4700	4700	Υ	3/4/2011		N	
5	2010-2011	1234	22334455	UNIVERSITY	1234	22334455	UNIVERSITY	1286	18540225	SANTA I	BARB	DAVIS	J	#######	#######	555	278	555	N	1/12/2011	2/3/2011	N	
6	2010-2011	1234	22334455	UNIVERSITY	1234	22334455	UNIVERSITY	1203	81530309	GLENDA	BARB	DAVIS		#######	#######	5550	0	5550	N	1/4/2011	2/4/2011	N	
7	2010-2011	1234	22334455	UNIVERSITY	1234	22334455	UNIVERSITY	2974	45449103	UNIVER	BARB	DAVIS		#######	#######	5550	0	5550	N	1/4/2011	1/25/2011	N	
8	2010-2011	1234	22334455	UNIVERSITY	1234	22334455	UNIVERSITY	1239	64840471	MIRACO	BARB	DAVIS	L	#######	#######	652	652	5550	N	1/4/2011	2/3/2011	N	
9	2010-2011	1234	22334455	UNIVERSITY	1234	22334455	UNIVERSITY	1228	66338683	LOS ANO	BARB	DAVIS	Н	#######	#######	2775	419	5550	N	1/4/2011	2/2/2011	N	
10	2010-2011	1234	22334455	UNIVERSITY	1234	22334455	UNIVERSITY	1305	23143174	STANFO	BARB	DAVIS	M	#######	#######	5550	3700	5550	N	1/31/2011	2/2/2011	N	
11	2010-2011	1234	22334455	UNIVERSITY	1234	22334455	UNIVERSITY	1227	10408258	LOS ANO	BARB	DAVIS	S	#######	#######	2550	1275	5100	N	1/4/2011	2/4/2011	N	
12	2010-2011	1234	22334455	UNIVERSITY	1234	22334455	UNIVERSITY	2103	99919156	UNIVER	BARB	DAVIS		#######	#######	5550	5550	5550	N	1/4/2011	1/11/2011		
13	2010-2011	1234	22334455	UNIVERSITY	1234	22334455	UNIVERSITY	6777	34229054	FLATHE	BARB	DAVIS	Α	#######	#######	5550	4163	5550	N	2/8/2011	2/23/2011	N	
14	2010-2011	1234	22334455	UNIVERSITY	1234	22334455	UNIVERSITY	1320	47768395	UNIVER	BARB	DAVIS	Α	#######	#######	3200	2134	3200	N	1/12/2011	1/25/2011	N	
15	2010-2011	1234	22334455	UNIVERSITY	1234	22334455	UNIVERSITY	3658	55407919	UNIVER	BARB	DAVIS	F	#######	########	277	277	555	N	1/12/2011	1/28/2011	N	
16	2010-2011	1234	22334455	UNIVERSITY	1234	22334455	UNIVERSITY	1315	80665818	UNIVER	BARB	DAVIS		#######	#######	5550	3700	5550	N	1/4/2011	1/5/2011	Y	
17	2010-2011	1234	22334455	UNIVERSITY	1234	22334455	UNIVERSITY	1314	30712431	UNIVER	BARB	DAVIS	K	#######	#######	5550	3700	5550	N	1/3/2011	1/12/2011	N	
18	2010-2011	1234	22334455	UNIVERSITY	1234	22334455	UNIVERSITY	1222	67418754	EAST LO	BARB	DAVIS		#######	#######	2775	2081.5	5550	N	1/4/2011	2/3/2011	N	
19	2010-2011	1234	22334455	UNIVERSITY	1234	22334455	UNIVERSITY	1140	39952319	CALIFOR	BARB	DAVIS	R	#######	#######	5550	2775	5550	N	1/4/2011	1/14/2011	N	
20	2010-2011	1234	22334455	UNIVERSITY	1234	22334455	UNIVERSITY	1226	78717096	LOS ANO	BARB	DAVIS		#######	#######	2775	406.5	5550	N	1/4/2011	2/3/2011	N	
21	2010-2011	1234	22334455	UNIVERSITY	1234	22334455	UNIVERSITY	2707	36128230	COLUME	BARB	DAVIS	Н	#######	#######	4600	0	4600	N	1/19/2011	2/22/2011	N	
22	2010-2011	1234	22334455	UNIVERSITY	1234	22334455	UNIVERSITY	1775	87830716	UNIVER	BARB	DAVIS		#######	########	950	950	1900	N	1/10/2011	1/26/2011	N	
23																							
24																							





Grant Data Requests







Pell Grant Data Requests

- Multiple Reporting Record (MRR)
- Reconciliation File
- Electronic Statement of Account
- Pell POP Report
- Year To Date (YTD)
- Verification Status Report





Pell Reconciliation Tools

- Reconciliation File
 - Summary level by student
 - Mass email to all schools in September
- Year to Date (YTD) file
 - Disbursement level by student
 - Can be requested on the COD website or by contacting
 COD customer service
- Message classes 2012/2013
 - Reconciliation-PGRC13OP
 - YTD-PGYR13OP





Internal Reconciliation

 Comparison of Business Office records of funds requested, received, disbursed, and returned to Financial Aid Office records of funds awarded

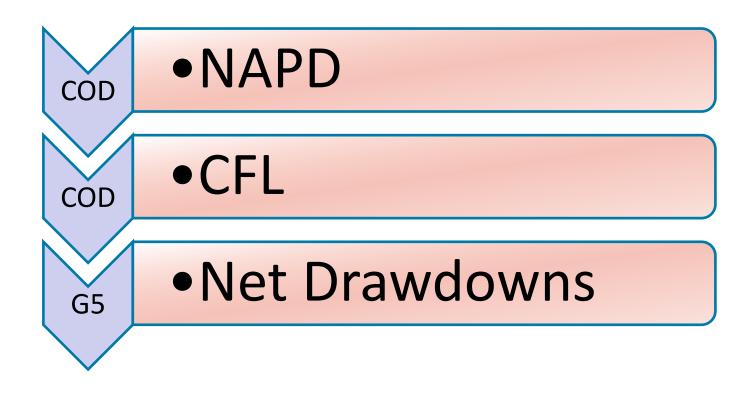
External Reconciliation

 Comparison of reconciled internal records to ED's records of grants or loans originated and disbursed





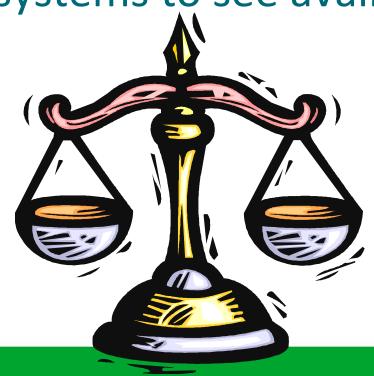
Stay Reconciled- These should be =





Stay Reconciled

- Goal is to have a Zero Pell Available
 Balance for all award years
- Always verify and compare both COD and G5 systems to see available balance





CFL Change- Global Jobs

- Three program-wide reduction of CFL jobs
 - Pell Verification W Reduction
 - ACG and SMART 09/10 GAPS Net
 Drawdown Reduction
 - Pell GAPS Net Drawdown Reduction
- Why should you care?
 - Reduces available balance in G5 (unprocessed deobligation)





COD correspondence





Person

School

Batch

Award

Services

User

School Search

▼ School Information

School Summary
Financial Aid Contact
Eligibility
General
Options
Funding Info
Summary Financial Info
Refunds of Cash
Cash Activity
Events
Memos
Yearly Totals
Relationships
Balance Confirmation
Request Post

Deadline/Extended

Processing Correspondence Report Selection

School Correspondence Letter



BARBARA'S TECHNICAL COLLEGE

Reduction Message - GAPS Net Drawdown for Pell

WE RECENTLY NOTIFIED YOU THAT, AS PART OF OUR ROUTINE FUNDS CONTROL, WE WOULD DECREASE YOUR PELL GRANT CFL TO THE GAPS NET DRAWDOWN AMOUNT. SINCE YOUR CFL FOR AWARD YEAR 2008-2009 EXCEEDED YOUR GAPS NET DRAWDOWN, WE HAVE NOW DECREASED YOUR CFL BY \$492.84. WE HAVE SENT THIS DECREASE TO GAPS. YOU WILL RECEIVE AN ELECTRONIC STATEMENT OF ACCOUNT, VIA SAIG MESSAGE CLASS PGAS090P, WHICH REFLECTS THIS ADJUSTMENT IN SECTION A. IF YOU WANT FUNDING REINSTATED SO THAT YOU CAN DRAW DOWN THE FUNDS IN GAPS OR IF YOU HAVE ANY QUESTIONS CONCERNING THIS ACTION, PLEASE CALL CUSTOMER SERVICE AT 1-800-474-7268. THANK YOU.



Unprocessed Deobligation (UD)

- Excess Cash
- Created when a school submits or COD creates a decrease CFL transaction below the amount already drawn

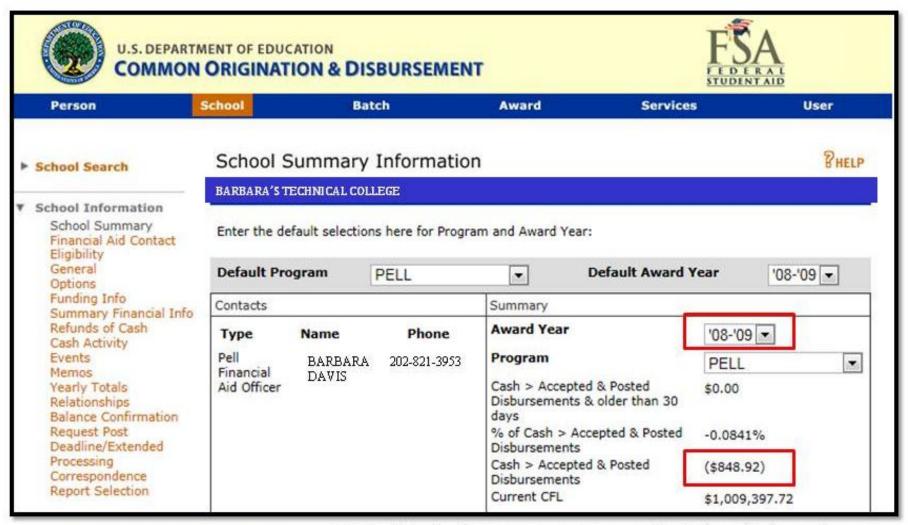
Example:

- CFL = \$1,000,000
- Drawdown = \$1,000,000
- Available balance in G5 = \$0
- School submits or COD creates a \$1,000 decrease = a \$1,000 UD
- School must refund \$1,000 to G5, or submit a correction record in COD





School Funding Information

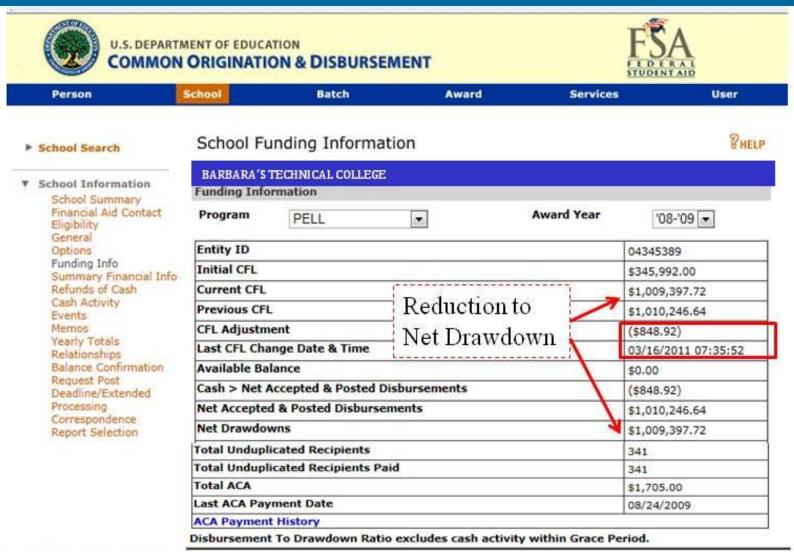


Note this is for a program year that should have been reconciled to zero





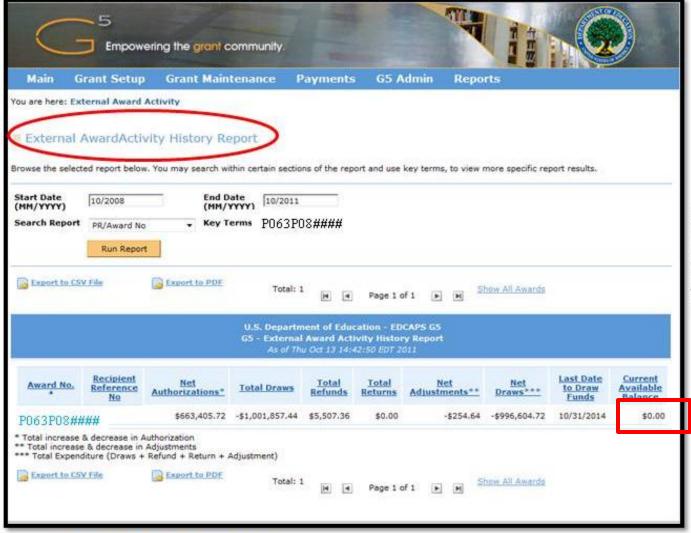
School Funding Information







G5 Award Balance

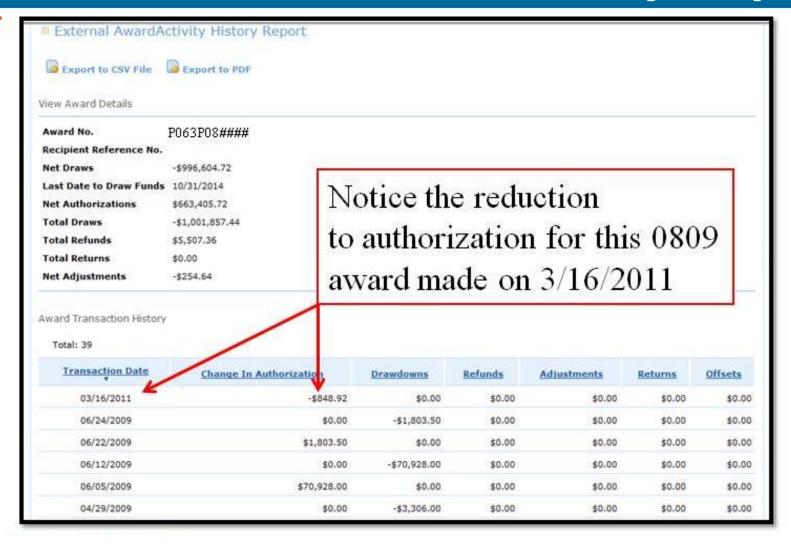


G5 displays \$0 current available balance





G5 External Award Activity Report







Post-Deadline Processing

Post-Deadline Processing is provided for extended processing, audit adjustment, and resolution of POP situations.

- By September 30, data must be submitted following the end of the award year in which the Pell Grant is processed
- Schools request on the COD Web site- School menu
- Request only when you are ready to submit





Questions?

Barbara.davis@ed.gov 202.821.3953



