

PASFAA

# Pennsylvania Association of Student Financial Aid Administrators

## NEWSLETTER

SUMMER 1994

VOLUME XXVII

26th  
Annual  
Conference  
THE HOTEL  
HERSHEY

October 23-26 1994

Dear PASFAA Colleagues:

"The times, they are a changin'" is a lyric from an old song which recently came to mind. I was not a Bob Dylan fan when he was popular the first time in the 60's, but I've probably come to like some of his music better as a result of nostalgia.

This piece is not intended to cause too much reminiscing, but I sometimes think about how financial aid administration used to be compared with how it is now. For some with a good deal of seniority (euphemism for older), there are memories of most transactions being the result of paper exchange. There were some telephone calls, certainly, and the occasional office visit for financial aid counseling, etc.

In those earlier days, especially at smaller colleges where I have earned my tenure, we did not have computers. Then we gained access to data processing (the old card sorters) and those enabled us to generate lists for our business/accounting offices for the transfer of financial aid to student accounts. That was a big step forward from typewritten lists. Additionally, budgets were kept "by hand" and calculator tapes generated over the period of a day or two helped to determine expenditures.

Of course, we have progressed steps at a time, but over 25 years or more we have evolved to sophisticated computers. The FAX machine, Federal Express and e-mail have almost replaced "old fashioned" mail. Our "customers" are less inclined to wait for an answer; they would like an immediate reply. And certainly PHEAA has helped us to communicate and perform transactions with much less delay-time through PALS for loans and PEPS for Pell Grants.

Despite all of the new technology, we are at a time of year which reminds us of the primary purpose for our work. We have many types of contact with students and their parents in the role of financial facilitator. We help guide families through the maze of paperwork and terminology to accomplish the primary objective of paying for educational costs. And although the means of doing our work has become more sophisticated, the essential task is still the same -- helping to provide access to education. Hopefully we will always remember that in addition to all of the computer tapes, FAX messages, etc. there are still real people generating these transactions.

Ron Shunk  
President

### WHAT'S INSIDE:

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# 1993-94 PASFAA EXECUTIVE COUNCIL

## OFFICERS

### PRESIDENT

Ronald L. Shunk  
Gettysburg College  
(717) 337-6611  
CG00052

### PRESIDENT ELECT

Christine A. Zuzack  
Indiana University of PA  
(412) 357-2218  
CG00315

### PAST PRESIDENT

Betty L. Davis  
CCAC - South Campus  
(412) 469-6241  
CG00525

### VICE PRESIDENT

Linda D. Brittain  
Harrisburg Area CC  
(717) 780-2330  
CG00799

### TREASURER

Robin L. Sztas  
Allegheny College  
(814) 332-2701  
CG00004

### SECRETARY

Bonnie L. Behm  
Thomas Jefferson University  
College of Allied Health  
Sciences  
(215) 955-6531  
CG00242

## SECTOR REPRESENTATIVES

### Public Two-Year

Fran C. McKeown  
Bucks County CC  
(215)-968-8204  
CG00514

### Private Two-Year

Barbara L. Schmitt  
Keystone Junior College  
(717)-945-5141  
CG01009

### Private Four-Year

Cate McIntyre  
Allentown College  
(215)-282-1100  
CG00005

### State-Related

Robert W. Heyl  
University of Pittsburgh  
(412) 624-7349  
CG00437

### SSHE

Margaret M. Karl  
Edinboro University of PA  
(814)-732-2821  
CG00286

### Proprietary

Nora McFaddon-Downey  
Gordon Phillips Beauty Academy  
(610) 352-1776  
CG00656

### Nursing

Patricia J. Zink  
Washington Hospital  
School of Nursing  
(412) 223-3167

# Editor Excerpts

## 1. NEWSLETTER EDITORIAL BOARD FOR 93-94

EDITOR: Joyce M. Ballaban, PASFAA Newsletter Editor  
Albright College, P.O. Box 15234  
Reading, PA 19612-5234  
(610) 921-7515 or FAX (610) 921-7530  
or CG01654

### EDITORIAL

BOARD: Bonnie L. Behm  
Mary Frances Waite  
Sally Whiteman  
Ragan Watson  
Rich Esposito  
Joan Holleran  
Randy Rennell

## 2. PUBLICATION SCHEDULE

Articles, position openings, or newsworthy items can be submitted to any of the Board members according to the following publication schedule:

Fall 94 issue:	articles due August 15
Winter 94 issue:	articles due December 1
Spring 95 issue:	articles due February 15
Summer 95 issue:	articles due June 1

## 3. IMPORTANT MESSAGE

The opinions expressed by individuals who contribute articles to the newsletter do not necessarily represent the position of PASFAA.

# Pasfaa Potpourri

1. **MOVING OR CHANGING POSITION?** PASFAA membership belongs to the individual and not your institution. All changes in name, address, or title should be submitted to Georgia Prell, Financial Aid Office, East Stroudsburg University, East Stroudsburg, PA 18301. This is where our membership list is maintained.

## 2. 1993-94 PASFAA COMMITTEES

Government Relations ..... Linda D. Brittain  
Membership and Elections ..... Betty L. Davis  
Professional Standards and Training ..... Christine Zuzack  
Public and Professional Information ..... Bonnie L. Behm  
1994 Conference ..... Clarke Paine  
1994 Hotline ..... Ron Dawson

## 3. MEMBERSHIP IN PASFAA

Subscription to the PASFAA Newsletter is included in your yearly membership fee. Contact Betty Davis CCAC-South Campus for information about 1993-94 PASFAA membership.

## 4. LETTERS TO THE EDITOR

Do you have an opinion to share? Do you have a question to ask? Do you want to vent your frustrations? Do you wish to send a message to the readership? Do you wish to share an anecdote? If you have answered yes to any of the questions above, then you will be happy to know we are beginning a new column in the Newsletter to specifically address those types of issues, thoughts, and feelings.

Please send your letters to: Joyce M. Ballaban, Editor  
PASFAA Newsletter  
Albright College  
P.O. Box 15234  
Reading, PA 19612-5234  
FAX: (610) 921-7530

All letters must be signed and we reserve the right to condense or edit if necessary.

# PASFAA COUNCIL MEETING MINUTES

February 14, 1994

- The February 14, 1994 PASFAA council meeting convened in Harrisburg, PA on the 2nd floor conference room of PHEAA.
- Membership & Elections - Due to a change in employment, Rich Esposito had to resign his position as Council representative for the proprietary sector. Replacing Rich Esposito is Nora Downey. A special election for the proprietary sector representative will be held at the PASFAA Conference in October.
- Currently VoTech schools are part of the two year public sector. Discussion ensued on their inclusion in PASFAA. PASFAA needs a list of all AVT schools. Betty will develop a survey regarding AVTS participation in PASFAA.
- Linda Brittain reported that there are two major issues at legislation-
  - a. State grant for part-time students
  - b. Cap for PHEAA grants to increase to \$3,000
- Linda reviewed the new Loan Forgiveness Program.
- A motion was made by Linda Brittain to appoint Cheryl Browning of Berean Institute to the Government Relations Committee to replace Nora Downey. Motion carried.
- SPRE - Hearings were held on SPRE, but they were not well attended. May have about 200 Schools in SPRE as a result of one of the triggers. There is no schedule of additional hearings at this time.
- Professional Standards & Training on the Administration of PAATP reviewed PASFAA/PHEAA agreement - recommendation from the committee was to approve the original agreement of January 29, 1993. No changes were recommended from Professional Standards and Training. Marge Karl made a motion to accept the agreement with no changes. Fran McKeown seconded the motion. Ron Shunk will contact Barbara Williams to communicate the approval of the agreement.
- Training Needs Survey and Assessment - This Survey will go into the next Newsletter. A similar survey will be developed by Betty Davis to send with the AVTS mailing. Results of Betty's survey will be forwarded to Chris Zuzack to include with the final results. The results will go to PAATP as a part of the agreement.
- Guidance Counselor Workshops - 1,128 counselors participated in this year's workshop series. Planning for the 1994 workshop series is underway.
- The 1994 EASFAA Conference will be held in Atlantic City. The 1996 EASFAA Conference will be in New York state.
- Ron Shunk reported for Cate McIntyre that the Private Four-Year Sector met in December at Dickinson. Approximately 30-35 people attended. A discussion with Dr. Stockdale regarding SPRE took place.

April 11, 1994

- The April 11, 1994 PASFAA Council meeting convened in Harrisburg, PA on the 2nd floor Conference room of PHEAA.
- Robin Szitas reminded Council that we are exempt from Federal tax only, not Sales tax exempt. Council members and Chairman of committees should be sure that sales tax is added to all bills.
- Wendy Dunlap will be the next Hotline Chairman.
- Professional Standards and Training met on April 10 under the guidance of Chris Zuzack. Only five nominations were received from the P&PDC nomination forms. The three nominees recommended to P&PDC were Vali Heist, Henry Chance and Sheila Nelson.
  1. A survey was sent to lenders to inquire about the interest in the summer institute for lenders. Not enough interest was generated so the summer institute for lenders was cancelled for this year.
  2. There was discussion regarding the low number of members volunteering for PAATP faculty positions.
  3. Training needs survey was included in the Spring Newsletter. Only nineteen surveys were returned they will be summarized and passed on to those involved in PAATP planning.
- Guidance Counselor Workshops -
  1. The Regional Directors have suggested a new format for the workshops for next year. It is suggested that the FAO and RD provide an update on new material - offer a break and then offer more basic training for new counselors.
  2. A survey was sent to all PA colleges to solicit their financial aid application deadline dates. These results will be given out at the Counselors Workshop as well as during the Hotline as a reference. Marge Karl also recommended that this information be published in the membership directory.
  3. There will be thirty-eight sites for the High School Guidance Counselor Workshops.
- Conference 1994 - Todd Frankford has resigned his position from PNC. Todd had been the lender's representative on the Conference Committee. Due to his resignation at this late stage in the planning process, Clarke Paine has requested that he be replaced with Pat Hayes, also from PNC. Council approve the recommendation to have Pat Hayes replace Todd Frankford on the Conference Committee.
- The 1996 EASFAA Conference will be held in upstate New York at the Sagamore Conference Center.
- Margaret Karl reported that Joe Rice from the Tuition Assistance Program will be speaking at the April 27, 28 and 29 SSHE sector meeting at Tofrees.
- Fran McKeown reported that they will be holding a Sector meeting on April 21 and 22.
- Council Expense Policy - New Guideline for Reimbursement were approved. Robin will circulate the new Guidelines for reimbursement to Council and Committee Chair and place a copy of the guidelines in the newsletter.
- PASFAA by-laws tie breaker- Chris made a motion to amend Article II, Section 2 to read "Election of Officers and Council persons shall be held under the supervision of Membership and Elections Committee and shall be by plurality of the active voting members voting. In the case of a tie for any officer or Council persons, the tie shall be resolved by the current President, President-Elect and Past President casting the tie-breaking vote by secret ballot. "Since this is a By-Laws change this has to be voted on by the membership.
- Conference Site and Chair - Michael Bertonachi has been visiting sites for the 1997 Conference. The top choices for the 1997 site were Seven Springs and Sheraton Station Square. Council approved the recommendation for the 1997 Conference site to be the Sheraton Station Square.
- Distinguished Service Award - A reminder will be in the next issue of the Newsletter regarding nominations for this award.

( can't see page 8)

# 1994 PASFAA CONFERENCE

## THE HOTEL HERSHEY

OCTOBER 23-26, 1994

### REGISTRATION PACKETS

Conference registration packets will be mailed at the end of August, 1994. If you do not receive one by early September or need additional packets, please contact M. Clarke Paine at (717) 361-1040 or send a PHEAA terminal Message to CG02266.

### AGENDA

The conference agenda is being finalized to include sessions for beginner, intermediate and advanced aid officers. Additionally there will be sessions for lenders, as well as sessions for personal and professional growth. A listing of sessions and their descriptions will be included in the conference registration packet.

Any individual interested in presenting a session should contact M. Clarke Paine.

### COSTS

The conference fee will be \$100.00 which includes conference registration, social activities and refreshment breaks. Room, meals and PASFAA dues are separate. Also available is the \$55 per day rate (Does not include meals).

Double \$ 115/nite\* plus 6% PA Sales Tax and service charge

Single \$ 170/nite\* plus 6% PA Sales Tax and service charge

\*Full American Plan - rates include overnight accommodations, three meals daily beginning with dinner on the day of arrival, concluding with luncheon on day of departure. Parking is free!

### SOCIAL EVENTS

The Hotel Hershey offers many social and physical activity opportunities. Daily activities available are indoor pool, exercise room, whirlpool, sauna, board games, ping pong, horse shoes, lawn bowling (boccie), shuffleboard, game room, bicycles (nominal charge), tennis courts, the executive nine golf course, putting green, and jogging, walking, biking trails.

In addition to the live entertainment offered in the Iberian Lounge, PASFAA will be featuring a live dance band, a murder mystery dinner, and chocolate bingo and horse races.

Golfers wanting tee times and costs for the Hershey Country Club and area courses should contact M. Clarke Paine. Please contact immediately for tee times.

### VENDORS AND SPONSORS

Companies or organizations who are interested in sponsoring a function and/or being a vendor should contact J. Patrick Hayes at PNC Education Loan Center (412) 762-6750 or M. Clarke Paine.

### COMMITTEE MEMBERS

M. Clarke Paine  
Michael Bertonaschi  
J. Patrick Hayes  
Vali Heist  
Christine Koterba  
Karen Pryer  
Fran Stefany

Elizabethtown College, CG 02266  
LaRoche College, CG01535  
PNC Education Loan Center, BK 00534  
Alvernia College, CG00007  
Widener University School of Law, CG02014  
Harrisburg Area Community College, CG 01140  
St. Joseph Hosp. School of Nursing, (717) 291-6044

# COMPUTER USERS MEETING

## 1994 PASFAA CONFERENCE

*submitted by: Michael J. Bertonaschi  
LaRoche College*

The 1994 PASFAA Conference will include a general session entitled; Institutional Computer User Group Meetings.

The purpose for this session is to allow all schools using the same computer system to meet and discuss success or failings with systems along with possibly learning how to perform tasks that you could not previously carry out.

The meetings will be run like our segmented sessions and we will be contacting someone in each group to run each meeting.

In order for the conference committee to have enough conference rooms available for each group on the same system, please take a moment to fill out this brief survey and send it back to me.

NAME ADDRESS AND PHONE NUMBER OF SCHOOL: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

NAME OF INSTITUTIONAL COMPUTER SYSTEM: \_\_\_\_\_

\_\_\_\_\_

NAME OF CONTACT PERSON: (This should be someone who will attend the 1994 Conference) \_\_\_\_\_

\_\_\_\_\_

NUMBER OF PERSONS FROM YOUR SCHOOL WHO WILL ATTEND THIS SESSION: \_\_\_\_\_

LIST THE FUNCTIONS THAT YOU CURRENTLY PERFORM ON YOUR SYSTEM: (document tracking, packaging etc.) \_\_\_\_\_

\_\_\_\_\_

LIST THE FUNCTIONS THAT YOU WOULD LIKE TO BE ABLE TO PERFORM BUT CANNOT: \_\_\_\_\_

\_\_\_\_\_

ANY ADDITIONAL COMMENTS OR IDEAS FOR THIS SESSION? \_\_\_\_\_

\_\_\_\_\_

Please complete this form and send it to me as soon as possible this questionnaire will also appear on the PHEAA Terminal.

Michael Bertonaschi  
Director of Financial Aid  
La Roche College  
9000 Babcock Blvd.  
Pittsburgh, PA 15237

Thanks for your cooperation!

## NASFAA Election Results

*submitted by: Christine A. Zuzack  
Indiana University of PA*

Dr. William Irwin of Lock Haven University of Pennsylvania was recently elected to the position of National-Chair-Elect of the National Association of Student Financial Aid Administrators. Bill's new office involves a three year commitment to the highest elected post in our national organization. He will succeed Vernetta Fairly as the National Chair during the 1995-96 annual conference in San Antonio, Texas.

"Wild Bill" or "Mr. Encyclopedia", as he is so fondly referred to, brings a wealth of experience to his NASFAA position. Bill has been president of both EASFAA and PASFAA, has participated in numerous state, regional, and national training programs, and has

greatly contributed to the success of many committees. Most recently, Bill was presented with PASFAA's Distinguished Service Award during the 1993 conference for his contributions to the financial aid profession.

Please support Bill's leadership efforts by lending your assistance and volunteering to participate in NASFAA activities.

With Bill's election to NASFAA, he joins another PASFAA member who is in a leadership role outside of our state. Rachael Lohman of Wilkes University will serve as EASFAA President during the next year.

**CONGRATULATIONS!!!**

## DISTINGUISHED SERVICE AWARD

*submitted by: Betty L. Davis  
Past President*

The PASFAA Distinguished Service Award was created to recognize the contribution of a particular PASFAA member for service to PASFAA and/or the financial aid profession. A sub-committee of the Membership and Elections Committee, comprised of the four most recent past presidents who are members of PASFAA will recommend a slate of candidates to the PASFAA Executive Council. PASFAA Executive Council will make the final determination as to the selection of the recipient. The formal announcement of the recipient will be made at the annual conference in the Fall.

Any member of PASFAA who would like to suggest a possible candidate to be honored with the Distinguished Service Award may contact any member of this Committee by July 1, 1994. Current Committee members are:

Rachael Lohman	(717) 831-4346	PHEAA User Id:	CG00177
Mary Miller	(412) 357-2218	PHEAA User Id:	CG00305
Ron Laszewski	(717) 524-1331	PHEAA User Id:	CG01489
Betty Davis	(412) 469-6241	PHEAA User Id:	CG00525

## FINANCIAL AID STRESS SURVEY

Kutztown University Graduate Faculty, Dr. Frank Bucci, is studying the stress level of Directors of Financial Aid. This will be a national research project - watch your mail and please respond when the survey arrives.

## NOMINATION AND ELECTIONS

*Submitted by: Betty L. Davis, Chair  
Membership & Elections Committee*

Now is the time to do some serious thinking about nominations for PASFAA Executive Council positions for the 1994-1995 year. If you, or others that you may know are interested in running for PASFAA Council, the positions of President-Elect, Vice -President, Treasurer, Secretary and one Proprietary sector representative will be elected this year. The following is a brief description of the duties of each open office as outlined in the Association By-Laws. Information on the nomination process has been mailed to all Active (voting) PASFAA Members. The deadline for receipt of a nomination application is FRIDAY, JULY 1, 1994.

### PRESIDENT-ELECT:

The President-Elect shall assist the President and in all ways prepare for the Presidency. In the absence or disability of the President, the President-Elect shall have all the powers and shall perform all the duties of the President without prejudice to his/her subsequent term of office as President. The President-Elect shall nominate an Active Member to serve as Annual Conference Chairperson for the subsequent administrative year and shall serve as the Chairperson of the standing committee for Professional Standards. In the second year of office, the person selected as President-Elect serves as President; in the third year of office, the person selected as President-Elect serves as Past-President.

### VICE-PRESIDENT:

The Vice-President shall serve as Chairman of the standing committee on Legislation and Government Relations and shall perform such other duties appropriate to the office. The Vice-President serves a two-year term of office.

### TREASURER:

The Treasurer shall be responsible for the fiscal records of the Association and of the Executive Council and perform such other duties appropriate to the Office as the

Executive Council may prescribe. The Treasurer shall be responsible for receiving and disbursing all monies of the Association under policies approved by the Executive Council and shall keep adequate and appropriate records of such receipts and disbursements. The Treasurer shall be ready whenever required to turn over to the Council all monies, accounts, record books, papers, vouchers, and other records pertaining to the office, and shall turn the same over to a successor when appropriate. The Treasurer shall submit an audited annual report to the Association. The Treasurer serves a two-year term of office.

### SECRETARY:

The Secretary shall assume the responsibility for coordinating the editing, publishing and circulation of the Association's newsletter. The Secretary shall also notify the members of any regularly scheduled meetings at least two weeks prior to such meeting, and shall serve as Chairperson of the standing committee for Public and Professional Information. The Secretary shall be responsible for the recording of the minutes of the Executive Council and Association meeting. The Secretary serves a two-year term in office.

### SECTOR REPRESENTATIVE PROPRIETARY SECTOR:

A Sector representative is normally elected for a two year term. The Proprietary Sector representative for the 1994-1995 academic year is elected for a **one-year term** due to an opening in that sector as a result of a change in position of the previously elected representative. The Proprietary Sector representative is elected from members of that sector only.

A Sector representative is responsible to make the views and concerns of the members of the sector known to the leadership of the Association and to keep sector members informed of the actions of the PASFAA Council. Each sector representative serves on the standing committee for Professional Standards and Training.

## PASFAA COUNCIL MEETING MINUTES

June 6, 1994

- The June 6, 1994 PASFAA Council meeting convened in Harrisburg, PA in the PHEAA conference room.
- Letters were sent out to the membership asking for nominations for the positions of President-Elect, Vice President, Treasurer, Secretary and a representative of the proprietary sector.
- Linda Brittain gave Ron Shunk a report reminding Council that at this time there are a number of important NPRM's out on very important topics such as verification and Direct Lending. She encouraged all members to respond to these issues.
- The two new members of the PAATP P&PDC committee are Vali Heist and Henry Chance.
- The new chairman of P&PDC for 1994-95 is Helen Nunn.
- There were 45 volunteer forms received from individuals interested in training and committee positions on PAATP.
- Chris Zuzack submitted a report on the many issues before the Professional Standards and Training Committee. A survey mailed to PA schools requesting information about financial aid applications used and their deadline dates has had tremendous response. Cate McIntyre is compiling the results to be distributed during the workshops and also for use with the Financial Aid Hotline.
- A short survey regarding training needs and how PASFAA could contribute better to the needs of the Graduate Schools was mailed to thirty one graduate/professional schools in PA.
- Ron Dawson presented a report on the final 1994 Hotline statistics. A final report is presented in the newsletter. Patricia McCarthy of La Roche College will be the next coordinator for the Pittsburgh Hotline site.
- Fran McKeown reported that the Public Two Year Sector met on April 20 & 21, 1994.
- Marge Karl reported that the SHHE sector met at Toftrees to discuss a variety of issues pertinent to their group.
- Cate McIntyre is trying to get together a meeting of the Private Four year sector in early fall.
- Clarke Paine presented a report on the progress of the Conference planning. The fee structure for the 1994 conference was presented and approved by Council. Details regarding the conference are presented in this issue of the Newsletter.
- OVR is reducing their awards to students commencing with the 1994/95 academic year.

## COUNCIL BY-LAWS CHANGE

At the April 11, 1994 PASFAA Council meeting the Executive Council made a motion to change Article II, Section 2 of the By-laws. This proposed change will be up for vote by the membership at the Annual Conference in October, 1994.

As specified in the By-laws, amendments may be made by a two-thirds (2/3) majority of members voting provided that each amendment shall have been proposed in writing to the Secretary, by the Executive Council and that a copy of the proposed amendment is mailed to each Active member of the Association at least thirty (30) days before the vote is called by the Executive Council.

Please review the proposed amendment change prior to casting your ballot in October, 1994.

### Current Language

#### Article II - Election and Removal of Officers and Councilpersons

Section 2. Election of officers and Councilpersons shall be held under the supervision of the Membership and Elections Committee and shall be by plurality of the active members voting.

### Proposed Change

#### Article II - Election and Removal of Officers and Councilpersons

Section 2. Election of Officers and Council persons shall be held under the supervision of the Membership and Elections Committee and shall be by plurality of the active voting members voting. In case of a tie for any officer or Council persons, the tie shall be resolved by the current President, President-Elect and Past President casting the tie-breaking vote by secret ballot.

1. The first part of the document is a list of the names of the persons who have been appointed to the various offices of the County of Los Angeles, California, for the year 1900. The names are listed in alphabetical order, and the offices are listed in the order in which they are to be filled.

2. The second part of the document is a list of the names of the persons who have been appointed to the various offices of the County of Los Angeles, California, for the year 1900. The names are listed in alphabetical order, and the offices are listed in the order in which they are to be filled.

PASFAA Council has reviewed and revised guidelines for reimbursement of expenses incurred during PASFAA business. If you are chair of a PASFAA committee, or plan to volunteer for any PASFAA committee in the near future, please read these guidelines carefully. If you have any questions, feel free to contact PASFAA's Treasurer:

Robin Szitas, Allegheny College, 814-332-2701, CG00004

## PASFAA TRAVEL REIMBURSEMENT GUIDELINES

The following guidelines have been prepared to help identify legitimate travel and business expenses incurred while carrying out PASFAA business, and to establish procedures for reimbursing eligible people. These guideline should be distributed to all PASFAA council members and to Chairs of PASFAA committees.

It is necessary to state that PASFAA's financial resources are limited. All persons, acting on behalf of PASFAA are asked to exercise reasonable economy. Any person submitting a PASFAA Expense Report for payment must understand that expenses reimbursed by a party other than PASFAA may not be included on the PASFAA Expense Report.

Persons seeking reimbursement must submit a PASFAA Expense Report to the Committee Chair. All receipts for public transportation, hotel accommodations and meals must be attached. If approved by the Committee Chair, who initials the Report, the Report will then be forwarded to the Treasurer for payment. Committee Chairs are charged with assuring that PASFAA funds are spent reasonably.

### Travel

It is assumed travelers seeking reimbursement will select a mode of travel based on the most economical use of time, cost and other requirements of the trip.

Travel by private vehicle will be reimbursed at a rate of 25 cents per mile. All related parking and toll charges will be covered if receipts are presented with the Expense Report. Expenses related to traffic violations, including illegal parking, will not be reimbursed.

Travel by commercial carriers (plane, bus, train) will be reimbursed with some restrictions. Automatic approval is assumed if commercial travel costs less than the use of a private vehicle. Air travel is restricted to the following:

1. Distance must be 200 miles or greater one way; however, weather

conditions will be considered from November 15 through March 15.

2. Air reservations should be made as early as possible in order to take advantage of lower rates.

3. Saturday travel should be used whenever possible if the cost of flying plus hotel and meals is less than the cost of fare for a non-Saturday flight.

4. Reimbursement of expenses shall be for economy class only.

5. Exceptions to the above restrictions must be granted in advance by the Committee Chair and PASFAA Treasurer, in consultation with PASFAA President.

Reimbursement for use of rental car will only be made if advance permission is granted by the Committee Chair and Treasurer. Automatic approval is given if the rental car will cost less than the use of private vehicles, such as in the case of car pooling. Car rental after flight is granted if no other form of transportation (taxi, airport or hotel limousines and buses) is available, does not suit the purpose of travel or if car rental is less expensive. Reimbursements shall not include transportation costs for personal choice beyond the initial expenditure to reach the intended site for PASFAA business. If permission is granted, reimbursement will be for the cost of the rental and gas if receipts are kept. Reimbursement will not cover the cost of insurance or any liability associated with an accident.

### Hotel Accommodations

Hotel accommodations for PASFAA council meetings will be made in advance by one person, usually the Treasurer. Expenses for a shared room will be covered by PASFAA unless assigned a single room. Any member requesting a single room or requesting to share a room with a private guest (i.e. spouse) will be required to pay one-half of the room, rate.

Hotel accommodations for any other PASFAA business must be approved in

advance by the Committee Chair. Accommodations will not be reimbursed for persons traveling to the PASFAA Financial Aid Hotline or to the Guidance Counselor Workshop without prior approval from the Committee Chair and PASFAA President. Persons forced to stay over due to bad weather may be granted an exception.

### Meals

If meals are provided (i.e., American plan at a hotel or by PASFAA during meetings), other eating arrangements will be a personal expense. Meals directly related to PASFAA travel will be reimbursed. Persons are asked to exercise reasonable economy when ordering meals.

Alcoholic beverages will not be reimbursed. All snacks and beverages not related to a standard meal (breakfast, lunch and dinner) will not be reimbursed.

### Tips

Reasonable tips to hotel and transportation personnel will be reimbursed. Tips for meals should be included in the costs of meals.

### Other Expenses

Certain other expenses incurred by members including, but not limited to printing, mailing, and telephone expenses, may be reimbursed upon submission of an itemized statement on institutional letterhead or the Expense Report. Reimbursement may be made to the individual or institution as appropriate.

In any instance where a request does not comply with these guidelines, or where the reasonableness of the request is in question, the Treasurer will submit the request to the Executive Council at its next meeting for review. The Council reserves the right to refuse to honor any request that does not comply with the intent of these guidelines.

Adopted; September 27, 1979  
Revised: October 25, 1989  
December 2, 1990  
April 11, 1994

# 1994 FINANCIAL AID HOTLINE STATISTICS

## PITTSBURGH

### NUMBER OF CALLS RECEIVED BY DATE:

MON 1/24	TUES 1/25	WED 1/26	THURS 1/27	FRI 1/28	TOTAL
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178	129	218	231	208	964
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### TYPE OF CALLER:

PARENT	658	68%
STUDENT	277	29%
OTHER	29	3%

### CALLER'S LOCATION BY ZIP CODE:

SOUTHWEST	583	60%
NORTHWEST	197	20%
CENTRAL	21	2%
NORTHEAST	47	5%
SOUTHEAST	67	7%
OTHER	49	6%

### HOW CALLERS HEARD ABOUT THE HOTLINE:

NEWSPAPER	302	31%
RADIO	240	25%
TV	110	11%
HIGH SCHOOL	192	20%
LIBRARY	18	2%
FRIEND/RELATIVE/LEGISLATOR	54	6%
OTHER	25	2%
UNDETERMINED	23	3%

### TYPE OF INQUIRY:

GENERAL/APPLICATION PROCESS	378	39%
FAFSA	242	25%
LOANS	112	12%
GRANTS/SCHOLARSHIPS	76	8%
PROF JUDG/REDUCED INCOME	46	5%
OTHER	101	10%
UNDETERMINED	9	1%

## HARRISBURG

### NUMBER OF CALLS RECEIVED BY DATE:

MON 1/24	TUES 1/25	WED 1/26	THURS 1/27	FRI 1/28	TOTAL
-------------	--------------	-------------	---------------	-------------	-------

199	173	CANC	CANC	CANC	372
-----	-----	------	------	------	-----

### TYPE OF CALLER:

PARENT	104	28%
STUDENT	158	42%
OTHER	4	1%
UNDETERMINED	106	29%

### CALLER'S LOCATION BY ZIP CODE:

SOUTHWEST	40	11%
NORTHWEST	34	9%
CENTRAL	68	18%
NORTHEAST	33	9%
SOUTHEAST	68	18%
OTHER	20	6%
UNDETERMINED	109	29%

### HOW CALLERS HEARD ABOUT THE HOTLINE:

NEWSPAPER	50	13%
RADIO	36	10%
TV	13	3%
HIGH SCHOOL	28	8%
LIBRARY	2	3%
FRIEND/RELATIVE/LEGISLATOR	9	1%
OTHER	4	1%
UNDETERMINED	230	62%

### TYPE OF INQUIRY:

GENERAL/APPLICATION PROCESS	49	13%
FAFSA	46	12%
LOANS	27	7%
GRANTS/SCHOLARSHIPS	11	3%
PROF JUDG/REDUCED INCOME	4	1%
OTHER	18	5%
UNDETERMINED	217	58%

## PHILADELPHIA

### NUMBER OF CALLS RECEIVED BY DATE:

MON 1/24	TUES 1/25	WED 1/26	THURS 1/27	FRI 1/28	TOTAL
-------------	--------------	-------------	---------------	-------------	-------

111	106	CANC	CANC	68	285
-----	-----	------	------	----	-----

### TYPE OF CALLER:

PARENT	219	77%
STUDENT	62	22%
OTHER	4	1%

### CALLER'S LOCATION BY ZIP CODE:

SOUTHWEST	6	2%
NORTHWEST	2	1%
CENTRAL	15	5%
NORTHEAST	103	36%
SOUTHEAST	144	51%
OTHER	9	3%
UNDETERMINED	6	2%

### HOW CALLERS HEARD ABOUT THE HOTLINE:

NEWSPAPER	115	40%
RADIO	9	3%
TV	20	7%
HIGH SCHOOL	102	36%
LIBRARY	13	5%
FRIEND/RELATIVE/LEGISLATOR	17	6%
UNDETERMINED	9	3%

### TYPE OF INQUIRY:

GENERAL/APPLICATION PROCESS	78	27%
FAFSA	127	45%
LOANS	32	11%
GRANTS/SCHOLARSHIPS	25	9%
PROF JUDG/REDUCED INCOME	21	7%
OTHER	2	1%

## 1994 FINANCIAL AID HOTLINE STATISTICS COMBINED SITES

### NUMBER OF CALLS RECEIVED BY DATE:

MON	TUES	WED	THURS	FRI	TOTAL
1/24	1/25	1/26	1/27	1/28	
488	408	218	231	276	1621

### TYPE OF CALLER:

PARENT	981	61%
STUDENT	497	31%
OTHER	37	2%
UNDETERMINED	106	6%

### CALLER'S LOCATION BY ZIP CODE:

SOUTHWEST	15000-15999	629	39%
NORTHWEST	16000-16999	233	14%
CENTRAL	17000-17999	104	7%
NORTHEAST	18000-18999	183	11%
SOUTHEAST	19000-19999	279	17%
OTHER		78	5%
UNDETERMINED		115	7%

### HOW CALLERS HEARD ABOUT THE HOTLINE:

NEWSPAPER	467	29%
RADIO	285	18%
TV	143	9%
HIGH SCHOOL	322	20%
LIBRARY	33	2%
FRIEND/RELATIVE/LEGISLATOR	80	5%
OTHER	29	1%
UNDETERMINED	262	16%

### TYPE OF INQUIRY:

GENERAL/APPLICATION PROCESS	505	31%
FAFSA	415	26%
LOANS	171	11%
GRANTS/SCHOLARSHIPS	112	7%
PROF JUDG/REDUCED INCOME	71	4%
OTHER	121	7%
UNDETERMINED*	226	14%

\*The "undetermined" factor was due in large part to the difficulty in distinguishing calls initially made to the Hotline and those initially made to PHEAA Loan Division.

# 1994 HOTLINE VOLUNTEERS (see page 16 also)

Joyce Ballaban Albright College	Kelly Foulz Harcum College	Christime Krouse Wilson College	Mirtha Rospigliosi University of Scranton
Bonnie Behm Thomas Jefferson Univ	Todd Frankford PNC	Julianne Lovttit Computer Tech	Laurie Sapp PNC
Michael Bertonaschi La Roche College	Gregory Gearhart Messiah College	Michael Macon C C of Beaver County	Suzanne Schlager Franklin & Marshall College
Karen Bloom Lycoming College	David Gould Carnegie Mellon University	Stephen Magliocco Villanova University	Barbara Schmitt Keystone Junior College
Aileen Bowman Indiana University of PA	Clare Gruber Messiah College	LinDa Malchano Computer Tech	Lynell Shore Lebanon Valley College
Joetta Bradica Alvernia College	Kristan Harrington Rosemont College	Cathryn Marino Gannon University	Stanley Skrutski Marywood College
Linda Brittain Harrisburg Area Cc	Nancy Harvey PNC	Patricia McCarthy La Roche College	Diedre Smith Point Park College
Kristin Brooks Point Park College	Arlene Hassinger PHEAA	Marykay McCaughan Villanova University	Valerie Speck Juniata College
Mary Lou Brooks St. Vincent Health Center	Joanna Hastings Waynesburg College	Sallyann McCrea Harrisburg Area CC	Carolyn Speidel West Chester University
Ruth Brouse Bucknell University	Beverly Hayden Phila College of Phar. & Science	Martha McGinness Hahnemann University	Gerald Sproull Butler Coountry CC
Cheryl Browning Berean Institute	Patrick Hayes PNC	Adrienne Miller Shadyside Hosp Sch of Nursing	Linda Stanley Phila Coll of Pharm & Science
Carolyn Bryan Central PA Business School	Richard Heckman Dickinson College	Mary Miller Indiana University of PA	Michael Strite Messiah College
Linda Burch University of Pennsylvania	Cindy Hendersobn University of Pittsburgh	Thomas Moriarty Shippensburg University	Caryn Swank Susquehanna University
Michael Burke Germantown Hosp Sch of Nursing	Patty Hladio Chatham College	Shanda Norfleet Berean Institute	Jean Walker Butler Coountry CC
Ann Burris Harrisburg Area CC	Lanell Hooper PNC	Dana Parker West Chester University	Kitty Walker Chestnut Hill College
Maryann Dudas Seton Hill College	Dwight Horsey Franklin and Marshal College	Karen Pratz Waynesburg College	Carolyn Wharton Elizabethtown College
Wendy Dunlap Point Park College	Margaret Hynosky University of Scranton	Eloise Prescott Moore College of Art & Design	Sally Whiteman PNC
Linda Ebel Duquesne University	Sr. Barbara Kaufmann Gwynedd Mercy College	Marcy Prieman Widener University	Randall Williams Mercyhurst College
Marijo Elias Kings College	Daniel Kennedy Carnegie Mellon University	Mary Cay Reilly Widener University	Michael Wisniewski Harcum College
Cindy Farrell Thiel College	Mary Kositin Kings College	Judith Rile Albright College	Beverly Yager Immaculata college
Patricia Flannery Lebanon Valley College	Christine Koterba Widener Univ Sch of Law	Lois Roemmele Beaver College	James Zuzack Slippery Rock University

# VOLUNTEER FOR A PASFAA COMMITTEE !

Most of the activities conducted by PASFAA are dependent upon our members, who volunteer their time and expertise to our many projects and committees. Each year, more volunteers are needed to meet the needs of the various PASFAA committees which assist with the many activities planned over the course of the year.

If you are interested in volunteering your time and talent to a PASFAA committee during the 1994-1995 year, please contact the appropriate committee chair, as listed below. PASFAA committees seek representative sector distribution and the expense of travel limits some geographical diversity. As a result, not all who volunteer can be selected.

The following is a list of PASFAA committees, a brief description of their responsibilities, and the committee chair for the current year. Some committee chairs will be leaving office this year; however, should you volunteer, your name will be forwarded to the next committee chair upon election of office.

**GOVERNMENT RELATIONS:** Chaired by the Vice President of PASFAA, this committee has the responsibility of coordinating the Association's interests with governmental authorities. The Legislative Network is a sub-group of this Committee. Interested volunteers should contact:

Linda D. Brittain  
Director of Financial Aid  
Harrisburg Area Community College  
3300 Cameron Street Road  
Harrisburg, PA 17110-2999  
(717) 780-2330  
Terminal Id: CG00799

**PUBLIC AND PROFESSIONAL INFORMATION:** Chaired by the Secretary of PASFAA. This committee has the responsibility for the Association Newsletter and for providing appropriate information distribution to the various publics serviced by the profession. Interested volunteers should contact:

Bonnie L. Behm  
Director of Financial Aid  
Thomas Jefferson University

130 South 9th Street, Suite 707  
Philadelphia, PA 19107  
(215) 955-6531  
Terminal Id: CG00242

**MEMBERSHIP AND ELECTIONS:** Chaired by the Past-President of PASFAA. This committee is responsible for soliciting new members to the Association and for coordinating the nomination and election process of the Association. Interested volunteers should contact:

Betty L. Davis  
Director of Financial Aid  
Community College of Allegheny County-  
South Campus  
1750 Clairton Boulevard  
West Mifflin, PA 15122  
(412) 367-9256  
Terminal ID: CG01207

**CONFERENCE COMMITTEE 1995:** Chaired by a regular member selected by the President and approved by Executive Council. This committee has responsibility for all aspects of the Association's 27th Annual Conference at the Seven Springs Mountain Resort in Champion, PA. Interested volunteers should contact:

Michael Bertonaschi  
Director of Financial Aid  
LaRoche College  
9000 Babcock Boulevard  
Pittsburgh, PA 15237  
(412) 367-9256  
Terminal Id: CG01207

**HOTLINE COMMITTEE 1995:** Chaired by a regular member and recommended by the previous year Hotline Chair and approved by Executive Council. This committee is responsible for all aspects of the annual Hotline activities conducted in January. Interested volunteers should contact:

Wendy Dunlap  
Assistant Director of Financial Aid  
Point Park College  
201 Wood Street  
Pittsburgh, PA 15222  
(412) 392-3930  
Terminal Id: CG01031

## NASFAA Preconference Activity: "The Carnival of Learning"

submitted by: Ken Grugal  
Clarion Univ. of PA

One of the Multi-Cultural Initiatives Committee's objectives for this year was to identify ways to articulate more clearly the value of student aid. To meet that object, the committee has planned a pre-conference early awareness function for 100 disadvantaged fourth grade students that will focus on the importance of education. There will be a motivational speaker from the Louisville area, derby sack races, fun booths, and mementos for each student. The activity will take place on Saturday, July 16, 1994 at the conference hotel.

The Carnival of Learning was born after Micki Roemer, NASFAA Chairperson, addressed the committee at its initial meeting and expressed an interest in having an early awareness activity before the national conference in Louisville. The carnival is meant to enhance the students' awareness of the importance of postsecondary education, how to prepare for admission, as well as what financial resources are available to assist them. The resources will be described as a combined effort among parents, students and the schools.

The opportunity to bring 100 fourth graders into the conference hotel will be an inspiring and worthwhile project that committee members will never forget. If you are in the hotel by Saturday noon, stop in for a look at this NASFAA activity and join in the fun.



As each bird flaps its wings, it creates an uplift for others behind him. There is 71 percent more flying range in V-formation than flying alone

*Lesson: People who share a common direction and sense of common purpose can get there quicker*

Whenever a goose flies out of formation, it quickly feels the drag and tries to get back into position.

*Lesson: It's harder to do something alone than together.*

When the lead goose gets tired, it rotates back into the formation and another goose flies at the head.

*Lesson: Shared leadership and interdependence gives us each a chance to lead as well as opportunities to rest.*

The geese in formation honk from behind to encourage those up front to keep up their speed.

*Lesson: We need to make sure our honking is encouraging and not discouraging.*

When a goose gets sick or wounded and falls, two geese fall out and stay with it until it revives or dies. Then they catch up or join another flock.

*Lesson: Stand by your colleagues in difficult times as well as in good.*

-Angeles Arrien

## "Laughs From Bitnet"

Submitted by: Bonnie Behm  
Thomas Jefferson Univ.

Thought you'd all appreciate this item, passed on by our registrar, Peter Deblois, as further evidence that institutions benefit when registrars are in the classroom (courtesy of the February '94 issue of RECRUITMENT AND RETENTION).

### RULE #1: NEVER SKIP CLASS

If you're defrauding a school, make sure that the class you cut isn't taught by the institution's registrar. James Lloyd, a student at St. Petersburg (FL) Junior College, learned that lesson the hard way.

Lloyd was registered for a lower-level history class taught by part-time instructor Dave McCary, who's full-time job is registrar.

The problem with Lloyd cutting McCary's class wasn't that he was missing material, but that he had registered for the class using seven different names.

Lloyd was using more than a dozen aliases to register for classes at the college and then collect thousands of dollars in financial aid payments. Financial aid officers and staff in the registrar's office had noticed some irregularities in several residency applications. They conferred but had no direct proof of any misdeeds.

The key piece of the puzzle came when McCary went to teach his first class and discovered only 20 students there--out of 30 who had registered. He ran a check on the absent names and addresses and discovered that seven of the 10 had the same address and phone number: Lloyd's.

After discovering a small house instead of a large building at the address and being unable to verify high school graduation, the financial aid and registrar's staff set up a sting: They asked Lloyd to come in and pick up one of his financial aid checks. Lloyd was arrested and charged with more than a dozen felonies, including grand theft.

Jack Webb, of "Dragnet" fame, might have ended this episode thusly: "The suspect was tried in the Superior Court of the State of Florida and found guilty of stupidity in the first degree. He is now serving a five-year sentence on a schedule adjustment line at Tallahassee State Penitentiary. The registrar was given five years of TIAA-CREF credit and has retired to the Long boat Key Club." Da da-da da.

**VARIABLE INTEREST RATE EFFECTIVE JUNE 1, 1994**

**STAFFORD = 7.43 %**

**PLUS = 8.38 %**

### MORE 1994 HOTLINE VOLUNTEERS:

Stephen Cassel  
Antonelli Institute

John Catardi  
CC of Philadelphia

Ruth Cramer  
Wilson College

Madelyn Campbell  
Dickinson College

Michael Colahan  
Thom. Jefferson U.

Ronald Dawson  
Phila C of T & S

# The following are new members to PASFAA for the 1993-1994 year.

**ADAMSON, KIM L.**

Counselor  
Temple University  
Philadelphia, PA 19122  
Phone No.: (215) 204-3493  
Fax No.: (215) 204-5897  
PHEAA User ID: CG02138

**BUBB, ROBERT C.**

President  
American Center for Technical  
Arts & Sciences  
100 East Lancaster Avenue  
Wayne, PA 19087  
Phone No.: (215) 687-4600  
Fax No.: (215) 687-8451

**DOWNEY, NORA M.**

Director of Financial Aid  
Gordon Phillips Beauty Schools  
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Upper Darby, PA 19082  
Phone No.: (215) 352-1776  
Fax No.: (215) 352-1834  
Terminal No.: CG00656

**HANKINS, BRIAN T.**

Resource Specialist  
Project 90 Inc.  
860 Kossman Building  
100 Forbes Avenue  
Pittsburgh, PA 15222  
Phone No.: (412) 391-9621  
Fax No.: (412) 391-9740

**HEIDENGREN, DAVID A.**

Director of Financial Aid  
Valley Forge Military College  
1001 Eagle Road  
Wayne, PA 19087-3695  
Phone No.: (610) 688-1800  
Fax No.: (610) 688-1545

**HYLAND, PENNY**

Account Manager  
Citibank Student Loan Corp.  
99 Garnsey Road  
Pittsford, NY 14534  
Phone No.: (716) 248-7154

**JACKSON, MILDRED A.**

Financial Aid Counselor  
Lincoln University  
Office of Admissions, Financial Aid &  
Orientation Service  
Lincoln University, PA 19352  
Phone No.: (215) 932-8300  
Fax No.: (215) 932-2089  
Terminal No.: CG00898

**KUHAR, JOSEPH J.**

PA Office of Vocational  
Rehabilitation  
1600 Peninsula Drive  
Erie, PA 16505  
Phone No.: (814) 871-4551  
Fax No.: (814) 871-4631

**LONG, GERALD**

Coordinator: Student Grants & Records  
Milton Hershey School  
P.O. Box 830  
Hershey, PA 17033  
Phone No.: (717) 534-3728  
Fax No.: (717) 534-2156

**MACINTIRE, DAWN**

Financial Aid Officer  
Monroe County Area Vo-Tech. School  
Practical Nursing Program  
P.O. Box 66  
Laurel Lake Drive  
Bartonsville, PA 18321  
Phone No.: (717) 626-6563  
Fax No.: (717) 629-9698

**MAIORANO, THOMAS. JR.**

Director of Financial Aid  
Pennsylvania College of Podiatric Medicine  
8th and Race Street  
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**MCCRACKEN, RICHARD F.**

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**MILLER, ADRIENNE M.**

Director, Int. Acct. Control  
Robert Morris College  
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Coraopolis, PA 15108  
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Fax No.: (412) 262-5958

**MILLER, MELVIN L.**

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Fax No.: (610) 688-1545

**MONAHAN, MARION E.**

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Reynoldsville, PA 15851  
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**PALACZ, CHRIS M.**

Financial Aid Administrator  
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Selinsgrove, PA 17870  
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Fax No.: (717) 743-4353

**RITZ, ROBERT L.**

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Baptist Bible College of PA.  
538 Venard Road  
Clarks Summit, PA 18411  
Phone No.: (717) 587-1172  
Fax No.: (717) 586-1753

**SMILEY, RUTH**

Financial Aid Counselor  
Penn State Great Valley  
30 E. Swedesford Road  
Malvern, PA 19355  
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Fax No.: (215) 889-1334

**SWANGIN, CYNTHIA L.**

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Project 90, Inc.  
100 Forbes Avenue  
Kossman Building  
Pittsburgh, PA 15222  
Phone No.: (412) 391-9621  
Fax No.: (412) 391-9740

**YOUTZ, SHERRY A.**

Finance Director National Education Center  
Thompson Institute  
5650 Derry Street  
Harrisburg, PA 17111  
Phone No.: (717) 564-8710  
Fax No.: (717) 564-3779  
Terminal No.: PH 01752

## 1993-94 NASFAA RESEARCH COMMITTEE

*submitted by: Deborah Glenn-Long  
NASFAA*

It has been a very busy year for the 1993-94 NASFAA Research Committee and several projects will be completed in the next few months. Many people have been anxiously awaiting the results of the Staffing Models Project undertaken by NASFAA and Peat-Marwick. Data collection for the final stage of the project was finished at the beginning of the year and approximately 70,000 student satisfaction surveys were received. Pat Lovitt from Peat-Marwick and David Schroeder from Valparaiso University have been working diligently on the statistical analyses so that the research results can be reviewed by institutions for staffing proposals, budget preparations, etc. A special interest session for this project will be an opportunity to ask the researchers specific questions about the report that will be forthcoming.

Another project that has been in the works for a few years is the preparation of a Research Manual, to help novice as well as more seasoned researchers develop meaningful projects and report the findings to their intended audiences. The chapters were written by practicing aid administrators and experienced researchers and are now being edited by Jerry Davis from PHEAA. Harriet Rojas from the University of Idaho has been coordinating this project and the publication of the Research Manual should be one of her first accomplishments as Chair of the 1994-95 NASFAA Research Committee.

You should also be hearing about results from some of the projects funded by NASFAA's Sponsored Research Grant Proposal. This is an ongoing program and grant recipients are encouraged to present special interest sessions at the national conference and/or publish results in the Journal of Student Financial Aid. Three proposals were recommended for funding in March and it is anticipated that they will complete their projects during the 1994-95 academic year.

The Sponsored Research Grant Program is an excellent opportunity for practicing aid administrators to receive funding for projects they always wanted to undertake but didn't have the resources to do. With the initial stages of the next Reauthorization practically around the corner, now is the perfect time to consider an assessment of how the last Reauthorization affected your students, workload, the delivery system, etc.

There are some projects being undertaken by larger organizations, including NASFAA, but sometimes institution-specific projects can be just as important. The Sponsored Research Grant Program has also funded projects assessing persistence, the use of merit/minority scholarships, loan defaults, parental attitudes and the financing of college, etc. With the release of the NASFAA Research Manual and the availability of a financial aid bibliography (on diskette or from PEN), we have attempted to make it easier for you to do some research in the coming months and years to help yourself, your students and your colleagues.

## OVR - REDUCED BENEFITS

The Pennsylvania Office of Vocational Rehabilitation has recently announced reductions in awards to clients receiving assistance for postsecondary education from that organization. Those reductions will affect types of schools across the PASFAA membership, but some projections indicate that reduced awards will be seen in some sectors more than others.

The new formula for awards will go into effect for all terms beginning on or after August 1, 1994, according to the announcement from OVR. The maximum award amount is reduced from \$6000 to \$3500 per year, and the formula for calculating OVR support to commuting students will be based on administrators in sectors with relatively low costs and high numbers of commuting students. This represents a dramatic reduction in OVR

funding to previously eligible students.

PASFAA has, for several years, had an agreement with OVR regarding cost budgets and need methodology for helping OVR determine student eligibility for funds. The recent OVR decision and announcement was made entirely by OVR without prior consultation with PASFAA officers regarding that agreement. OVR has cited funding reductions as the reason for the formula revision.

This notice is intended to help share the announcement since some institutions indicate not yet having heard from their local OVR offices. If you have additional questions or concerns, it would be advisable to consult with the OVR counselor for your region.

### June 1994

## News from PEN: Price Cut, Federal Register On-Line, NPRM Forum

**NASFAA's Postsecondary Education Network (PEN)** on-line computer network has been making news this year in addition to providing student aid news to nearly 700 subscribers.

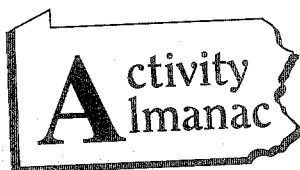
**Annual Price Slashed by \$120.** The NASFAA Board of Directors voted to cut the basic price of PEN by 33%, from \$30 a month to \$20 a month.

Micki Roemer, 1993-94 NASFAA National Chair, said the cut in the subscription fee was taken to encourage as many NASFAA members as possible to join PEN to take advantage of the benefits of electronic delivery to timely student aid news.

**Federal Register Available On-Line.** In January, PEN started offering the full text of Federal Register NPRMs, Notices, and Final Regulations on-line the same afternoon they are published.

**NPRM Discussion Area Debuts.** The PEN Forum now features a new "NPRM Discussion" public message area. Its purpose is to permit PEN subscribers and NASFAA's technical staff to exchange comments, suggestions, and analysis of active NPRMs.

To subscribe to PEN, all you need is a computer with a modem connected to a phone line, or access to Internet. PEN supplies free communication software for DOS, Windows, or the Macintosh, customized for PEN and configured for your computer. For a brochure with more information on PEN plus a subscription form, call PEN Administrator Roland Zizer at NASFAA, 202-785-0453.



June 13-17

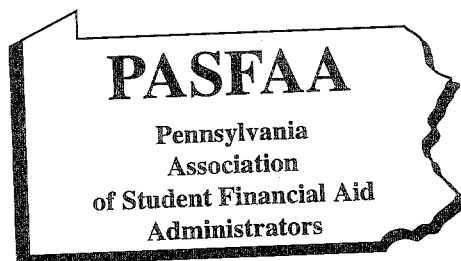
July 17-20

October 23-26

PAATP New Aid Administrators Training, Carlisle

NASFAA, Conference, Louisville, KY

PASFAA Conference, Hershey, PA



**Albright College**

Financial Aid Office  
Reading, PA 19612